

**Village of Haines Junction
Winter Holiday Events Policy #32-20**

Objective

This Policy defines the scope of Winter Holiday Events that may be sponsored by the Village of Haines Junction.

Parameters

General

- Staff will ensure that there are sufficient funds in the annual Operating and Maintenance Budget Bylaw to fund the events.
- Council will be provided with a staff report each October or November requesting direction on which events will be sponsored.
- To encourage community participation in the events prizes may be awarded.
- Non-profit groups will be encouraged by payment of honorariums to perform the judging of any contests sponsored.
- Events will be designed in a manner which will allow broad participation.
- Council and Staff will be encouraged to obtain the “BARS-L” training program for serving alcohol, if applicable.

Types of Events

The following is a non-exhaustive list of examples of the types of events that may be held:

- Village of Haines Junction Open House;
- Fireworks Display;
- Bonfire;
- House Decorating;
- Commercial Business Site Decorating;
- Free Skate with Santa;
- Free Public Skating;
- Extended Hours for Public Skating
- Free Concert(s) in St. Elias Convention Centre Grand Hall
- Colouring Contest;
- Christmas Card Raffle; and,
- Photo Contests.

Village of Haines Junction Christmas Lights and Decorating Policy #17-05 (formerly Administration Policy #016-05) is hereby repealed upon adoption of Winter Holiday Events Policy #32-20.

Adopted by Resolution #411-20 on the 25th day of November, 2020.



Dan Rodin, Chief Administrative Officer



Winter Event Policy Procedures

1. The Treasurer will ensure that sufficient funds are available in the current year's Operating and Maintenance Budget.
2. The Chief Administrative Officer will place a report on Council's agenda regarding Christmas Events for the current year.
3. The Haines Junction Public Service Alliance of Canada local President will be advised of any changes in staff work schedules needed to accommodate staffing an event.
4. Staff will place posters advising of the events in the usual places as well as placing notices on Facebook and the Village Website.
5. Staff will place posters advising local non-profits of the opportunity to raise some money for their group by judging one or more contests.
6. Selection of groups to judge contests will be done by Judging Draw.
7. A group that has won the opportunity to judge a contest will not be afforded the opportunity to be in another Judging Draw until all other groups who have requested to be entered in the Judging Draw have had an opportunity to judge a contest.