



## **Village of Haines Junction**

### **Employment Opportunity**

#### **Solid Waste Facility Operator**

Haines Junction lies on the edge the vast and spectacular wilderness of Kluane National Park including the largest internationally protected area on earth and the planet's largest non-polar ice fields. It is a community that offers a high quality of living with unparalleled recreational opportunities for the outdoor enthusiast. Located in the southwestern corner of the Yukon Territory, approximately 160 kilometers from Yukon's capital city Whitehorse, Haines Junction and the surrounding area is home to roughly 900 residents, and we are looking for one more.

The Village of Haines Junction invites applications for the permanent full-time position of Solid Waste Facility Attendant. We offer a competitive benefits package and a positive and highly diverse working environment. This is a bargaining unit position within the local of Y042 (Yukon Employees union)

#### **General Summary**

Reporting to the Public Works Manager, the position directs the acceptance, processing, and placement of refuse and performs general labour duties at the Solid Waste Management Facility in a safe and efficient manner. It performs a variety of tasks associated with its daily operation and operates various equipment in the preparation of recyclables for transport and performs other related duties.

**Duties and Responsibilities** - include but are not limited to the following:

- Ensure compliance with the provisions of the Waste Management Permit.
- Operate equipment such as Class 3 Truck, excavator, and tracked loader.
- Create and maintain mixed waste cells as per the Solid Waste Management Plan.
- Ensure proper closure procedures of mixed waste cells when cell life is at an end.
- Relocate divertible materials to the correct locations within the facility.
- Remove loose litter throughout the facility.
- Inspect electric fence and gates on a weekly basis for debris, vegetation control and proper voltage.
- Ensure the proper maintenance of equipment and tools by cleaning and checking tools before and after use.
- Perform routine inspection and preventive maintenance on assigned equipment and refer defects or needed repairs to the Supervisor.
- Load, unload, manipulate, and manage a variety of materials, and monitor loads and site activities.
- Visually inspect/assess incoming waste loads to ensure prohibited and restricted materials do not enter the waste stream.
- Maintain a clean, orderly, organized, and safe public facility, and fulfil a security role.
- Perform all duties in conformance with applicable Legislation, and Regulations.
- Complete, organize, and maintain an up-to-date and accurate log and other necessary paperwork and documentation as per applicable Regulations.
- Perform duties with minimal supervision, ensure public safety, and utilize interpersonal skills for public interactions.
- Perform routine maintenance and housekeeping of the facility including grass cutting, snow removal, painting, sweeping, and litter collection.
- Review maintenance schedule/program for work areas and suggest changes.
- Greet customers in a courteous manner, and direct/educate users to appropriate disposal areas of the solid waste facility, or recycling center.
- Assist clients and provide information and any relevant policies.
- Provide direction to customers and help staff with various tasks.
- Open the Solid Waste Management Facility gates for business and lock gates at end of day.

## **POSITION REQUIREMENTS**

### **Qualifications**

#### **Education and Experience:**

Completion of Grade 12. SWANA operator's training would be an asset. Experience providing customer service, preferably in a municipal environment. Considerable experience operating heavy equipment such as a tracked loader is required. Experience handling tools and equipment in a safe manner. An equivalent combination of training and experience may be considered.

#### **Knowledge, Skills, Ability**

- Understanding of the importance of customer service
- Knowledge of the methods, materials, tools, and equipment
- Knowledge and awareness of safety skills, occupational hazards, and safety precautions
- Ability to operate heavy equipment such as a tracked loader.
- Ability to operate, handle, and care for equipment and tools in a safe and responsible manner.
- Ability to work independently with minimal supervision.
- Ability to use a cellphone for team communication.
- Ability to provide general maintenance and repair.
- Ability to communicate effectively, both orally and in writing
- Ability to perform manual/physical labour and to work in varying weather conditions.
- Ability to follow instructions.
- Good math and reading skills.
- Good hand-eye coordination and good motor skills.

#### **Additional Information:**

#### **Job Requirements:**

- Occasionally exposed to harsh environments, noise, odors, and hazards, and must take necessary precautions.
- Ability to maintain a strong physical pace for 8-hour days
- Physically fit with the ability/capabilities of lifting up to 50 lbs.

#### **Conditions of employment:**

- Valid Yukon Class 3 driver's license with heavy trailer endorsement
- WHMIS and Transportation of Dangerous Goods (TDG) training, and able to obtain certificate within one month.
- Standard First Aid/CPR
- A Chainsaw Certificate would be desirable.
- Willing to work evenings, weekends and/or holidays, or after hours.
- Willing and able to work independently in varying weather conditions.
- Willing to wear approved personal protective equipment (PPE), including steel-toe boots and rain gear.
- Willing to take further training as required.
- Willing to travel to Whitehorse as required.

\*This is a permanent full-time position. The wage is \$27.89 per hour with a comprehensive benefits program and an accelerated wage advancement schedule.

Please submit a cover letter, resumes and enquiries to:

Jerry Tracey Public Works Manager

Email: [pwmanager@hainesjunction.ca](mailto:pwmanager@hainesjunction.ca)

Phone: 867-336-4422

Fax 867-634-2008

Village of Haines Junction

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We thank all applicants in advance for their interest, however only those considered for an interview will be contacted.  
This position will close on June 30, 2025 or when a suitable candidate is found