



Village of Haines Junction

March 25, 2026

Regular Council Meeting 7:00 pm

This meeting will be held in Council Chambers. Attendance at this meeting is also available through Zoom web or teleconferencing (see below for instructions).

AGENDA

1. **Call to Order**
2. **Acknowledgement of Champagne and Aishihik First Nations Traditional Territory**
3. **Adoption of Agenda**
4. **Declaration of Pecuniary Interest**
5. **Adoption of Minutes of Regular and Special Council Meetings**
 - a. Amended Draft Minutes – Feb 11th Council Meeting
 - b. Draft Minutes – March 11th Council Meeting
 - c. Draft Minutes – March 11th Committee of the Whole Meeting
6. **Proclamations**
7. **Delegations**
8. **Public Hearings and Public Input Sessions**
9. **Old Business**
 - a. Policy review – #005-93 Surplus Goods Disposal amendment #1
 - b. RTC – Special Consideration for Sale of Cardboard Program Trailers
 - c. RTC – Recreation Position Wage Review
 - d. RTC – Solid Waste Management Facility Working Group _ Composing Recommendation
10. **New Business**
 - a. Accounts Payable to March 25th
 - b. RTC – Consolidated Fees Bylaw Review – Animal Control Fees and Charges
11. **Bylaws – Reports, Readings and Adoption**
 - a. Bylaw #436-26 Operating and Capital Budget – 2nd and 3rd reading
 - b. Bylaw #437-26 Property Taxation Levy – 2nd and 3rd reading
12. **Correspondence**
 - a. RCMP Report, February 2026
 - b. HJ Health Center Newsletter, March 2026
13. **Council Reports and Notice of Motions**
14. **Questions from the Public**
15. **Motion to Close Meeting to the Public**
 - a. Land Discussion
 - b. Staffing updates
16. **Adjournment**

The next Regular Council Meeting will take place at 7:00 pm on April 8, 2026 in Council Chambers and via Zoom.

*The Village of Haines Junction respectfully acknowledges that we are situated on the
Traditional Territory of the Champagne and Aishihik First Nations.*

Join Zoom Meeting

<https://us02web.zoom.us/j/8676347100>

Meeting ID: 867 634 7100

One tap mobile

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Dial by your location

• +1 780 666 0144 Canada

• +1 204 272 7920 Canada

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Meeting ID: 867 634 7100

Find your local number: <https://us02web.zoom.us/u/kbq7uk0jkn>

Please call the Village Office (634-7100) during regular office hours for assistance in joining via zoom.

Disposal of Surplus Goods Administration

#005-93 Amendment #1 (Motion XXX-26)

As all capital assets are the property of all citizens of the Village of Haines Junction it is the philosophy of Council that all items be disposed of in a manner whereby a public auction is held and where local residents have an opportunity to purchase those items deemed surplus goods by Council Resolution.

The Village may, from time to time, conduct a review of its assets and goods and develop an itemized list of goods or assets which may be brought forward to Council to be declared surplus. This report may also include a recommendation to sell particular items through an online auction process.

When approving a good for sale Council may direct staff to tender selected items through an online auction. Other goods approved for sale will be advertised and sold locally.

Declaration of Surplus Goods

A list of all Village asset(s) scheduled for disposal shall be reviewed by Council. Council shall then, by way of a motion, approve the assets that will be declared surplus and any limitations on the means of tender. If approved, staff will then be authorized to dispose of the assets in accordance with this policy.

Advertising Tender or Auction

1. All items offered for sale shall be advertised by Public Tender or Auction, which shall include:
 - a. Posting the notices on the village public notice board.
 - b. Posting on Facebook and/or other official Village of Haines Junction social media channels.
 - c. Surplus items designated and approved by Council may be sold through an online auction service, <https://www.govdeals.ca/en/yukon> for example.
 - d. As necessary, any other method Council deems expedient.

Posting Invitation to Tender or Auction

2. Notices shall be publicly posted and/or received by the post office a minimum of ten working days before the closing date of tender.

Writing Invitation to Tender

3. Notices shall as applicable:
 - a. Contain a clear description of the item(s) offered for sale, including where and when the item(s) can be viewed during the period prior to closing;
 - b. If the auction is being held on a digital platform the Notice must contain a link to the online auction catalogue of items and a closing date and time. Items (3.c-j) below may be omitted from a Notice for an online auction;
 - c. Contain the statement that 'the highest or any bid may not necessarily be accepted';
 - d. Stipulate that terms of payment, typically: payment shall be made by cash, certified cheque, money order, debit, electronic transfer, or credit within two weeks of notification of acceptance;
 - e. Stipulate that no tenders shall be accepted when received later than 4:30pm on the date specified as the closing date;
 - f. State the date and location that the bids shall be opened;
 - g. State that all tender bids must be placed in a sealed envelope plainly marked as specified;
 - h. State length of time for removal after acceptance and payment as in (c) above;
 - i. State whether site restoration deposit, insurance or any other qualification is necessary; and
 - j. Contains the "reserve" or minimum bids for items, if applicable.

Receipt of Tenders by the Village Office

4. No tender bid shall be accepted by the Village office unless received in a sealed envelope.
5. No tender bid shall be accepted outside of the Village office at any time by any employee or Councillor of the Village of Haines Junction.
6. The date and time the sealed tender envelope is received by the Village office shall be placed on the outside of the sealed envelope and shall be signed by the person receiving.
7. Tender envelopes shall remain sealed until opened.

Opening of Tenders

8. The CAO or designate shall open the tender documents in the presence of another Village employee or Councillor and both shall initial each tender document.
9. The opening of the tender document shall be recorded on a comparison form.
10. The opened tenders shall be placed in a file specifically for that purpose and filed by the Clerk in the appropriate manner.

Village of Haines Junction Auctions

All auction items are sold "AS IS WHERE IS" meaning it is the bidder's sole responsibility to satisfy themselves as to the condition and specifications of the goods being offered for sale before placing a bid.

Additionally, all sales once closed are deemed final and neither the Village, nor its employees, representatives, or agents, shall be held liable in any way for the refund of any item purchased. By placing a bid and otherwise participating in the auction, the bidder certifies:

- a) That they are of the legal age of majority to enter into a binding sales contract with the Village;
- b) That they are immediately financially capable of settling the bid price that they have made for the item;
- c) That they are aware that bids are non-retractable; and
- d) Should they be the winner of that item, they are solely responsible for picking up the item during regular business hours of the municipality within one (1) week of the Village receiving payment for the item

Reserve Bids

A minimum or "reserve" bid may be applied to any item approved for sale through a tender or an auction. If the "reserve" or minimum bid is not met during the tendering or auction process, the Village reserves the right to:

- a) Amend the "reserve" or minimum bid lower so as to meet the highest bid received in order to sell the item; or,
- b) Withdraw the offer to sell the item.
- c) Any unsold items may be re-listed in a future tender, donated, scrapped or recycled at the discretion of the CAO.

Withdrawal of Item

At any time prior to the close of the sale and without prior notice, the Village acting through the Chief Administrative Officer, a designated employee, or agent, reserves the right to suspend and/or cancel the offer to sell any item designated as surplus goods or assets.

Awarding of Tender

The tender shall be accepted at the discretion of the CAO with written notification to the successful bidder within 5 working days.

All previous policies pertaining to the disposal of surplus goods are rescinded.

This policy comes into effect upon resolution of Council.

Resolution# **XXX-26**

Date of Enforcement: **March 25th, 2026**

Mayor, Diane Strand

CAO, David Fairbank



**Village of Haines Junction
Report to Council**

March 15th, 2025

Council Decision
 Council Direction
 Council Information
 Closed Meeting

RE: Special Consideration for Sale of Cardboard Trailers

Recommendation

Council, take into consideration this report and provide staff with direction

Background

There are several local businesses who have had access to the cardboard trailers over the last couple of decades. Council has decided to end the cardboard trailer program as it is costly and only benefits select businesses.

A surplus sale of the cardboard trailers was previously approved by Council and at the March 11th, 2026 meeting. In light of new information presented by staff, Council requested that a report be prepared detailing how the trailers could be sold to the current users at fair market value.

Current Status

Staff recommend that the trailers be offered to the respective businesses that currently benefit from the project at fair market value. Suggested cost assessment process: Staff will establish a price of sale based on research of new replacement costs and comparable trailers on the market. All trailers but one, to be kept by Public Works, will be sold. Each business will have the opportunity to purchase one trailer. If any additional trailers remain, the businesses will have the opportunity to purchase up to one additional trailer. Any remaining trailers will be surplus according to the Surplus Goods Policy.

Discussion/Analysis

This approach ensures that at least one trailer will be available for purchase to each business, ensuring a fair process, while retaining one trailer for the Public Works Department. While this means of sale is outside of the Surplus Good Policy, it is appropriate given that the affected businesses have had access to these purpose-use trailers historically and it may cause undue complication and hardship to surplus them according to the Policy.

Asset Management Impact

Selling all but one of the trailers from our inventory is a benefit to the Village, reducing maintenance and insurance costs. Retaining one trailer provides flexibility for the Public Works Department and avoids having to invest in another light duty trailer.

Alternatives Considered

Council may consider adhering to the Surplus Goods Policy. This would provide maximum opportunity for all residents to purchase a trailer.

Next Steps

If Council approves this resolution, staff will:

- Contact each affected business owner and offer a trailer for sale at fair market value.
- If applicable, a second round of sales may be offered.
- Any residual trailers will be sold as directed by the Surplus Goods Policy.

Draft Resolution

That Staff be directed to offer the cardboard trailers previously identified by Council for sale at fair market value to the affected businesses prior to selling any remaining trailers through the Surplus Goods Policy.

Prepared by

David Fairbank, Chief Administrative Officer



**Village of Haines Junction
Report to Council**

March 25th, 2026

Council Decision
 Council Direction
 Council Information
 Closed Meeting

RE: Recreation Coordinator Position — Review

Recommendation

That Council reaffirm the Recreation Coordinator Position, previously approved by Council, and direct Administration to proceed with hiring the position.

Background

In April 2024, Council approved the creation of a Recreation and Events Administrator position to reduce administrative burden on existing staff and to support the development of sports, recreation, and cultural programming. The position was established as a unionized role at \$28.00/hour, with facility bookings, event logistics, and arena supervision as primary functions and program development as a secondary focus.

In December 2025, Council deferred discussion on staffs' recommendation to shift the position toward program development, external funding acquisition, and partnership coordination with Champagne and Aishihik First Nations (CAFN) and other community organizations. This direction reflected the growing expectation, embedded in Council's 2025–2028 Strategic Priorities, for a more capable and proactive recreation function.

Current Status

The position has not been filled. The original wage of \$28.00/hour proved insufficient to attract candidates with the skills and experience required, even under the original job description. Following Council's December 2025 direction to expand the scope and seniority of the role, the gap between the required competencies and the posted wage became more pronounced.

The revised position requires demonstrated ability in:

- Community program design, delivery, and evaluation across age groups and demographics
- Grant research, proposal development, and reporting
- Partnership development and coordination with CAFN, regional bodies, schools, and local organizations
- Arena staff supervision

The Union has been consulted and has raised no objections to the position.

Discussion/Analysis

Staff recommend increasing the proposed starting wage to \$33.63, matching the UMO-1 wage. This wage reflects the expanded scope and responsibility of the role. This places the position at a mid-tier recreation position in other Yukon municipal structures, consistent with roles that carry program coordination and limited external funding responsibilities. For reference, a Recreation Coordinator in Dawson City averages \$37.16/hour.

The revised wage fits within the Council-approved 2026 Operating and Maintenance budget. No additional budget allocation is required. The CAO will ensure the staffing cost remain within the allocated budget, while the new position will enable staff to meet Council's strategic objectives.

Many recreation grants are available to the Municipality but have not been pursued historically due to limited capacity and limited focus on community recreational activities.

It noteworthy that Haines Junction is the only incorporated Yukon Municipality without a comparable (non-facility operations) recreation position.

Asset Management Impact

This roll has been in the budget since 2024. A well-functioning recreation role supports the Village's asset management goals indirectly:

- Strong programming increases utilization of our current and future recreation facilities. Appropriate planning and coordination can also help increase rental revenue.
- External funding secured through grant work may support capital and equipment projects, reducing pressure on the Village's capital budget.

Alternatives Considered

1. Overturn the past Councils direction and remove the position.
 - Lower wage cost.
 - Does not address Council's December 2025 direction or its strategic priorities for recreation.
2. Reaffirm the position at the revised wage (recommended)
 - Places remuneration for this position realistically within the Yukon labour market.
 - Reflects the expanded responsibilities of the role, with relatively higher pay tied directly to higher expectations.

- Fits within the approved 2026 salary budget with no additional allocation required.
- Incremental cost is recoverable through successful grant acquisitions.

Alignment with Strategic Priorities

Approving the revised wage and proceeding with the posting supports Council's 2025–2028 Strategic Priorities in the following ways:

- **Investing in the Community:** The position is the Village's primary vehicle for delivering accessible recreation, arts, culture, and wellness programming across all age groups. It also directly supports the strategic direction to engage with CAFN on joint recreational opportunities and partnerships.
- **Sustainable Levels of Service:** A capable recreations staff member will help define and deliver a consistent level of recreation service, leverage external funding, and maximize the use of existing infrastructure.
- **Organizational Development and Capacity Building:** Aligning the wage with the responsibilities ensures the Village can attract and retain staff with the skills needed to deliver on Council's service objectives.

Next Steps

- Administration will post the revised position at the approved starting wage of \$33.63/hour.
- The Union will be formally notified following Council approval.
- Administration will report back to Council on the outcome of the recruitment process.

Draft Resolution

That Council approves a starting wage of \$33.63/hour for the Recreation and Events Administrator position and directs Administration to proceed with posting.

Prepared by:
David Fairbank
Chief Administrative Officer



**Village of Haines Junction
Report to Council**

March 25th , 2026

Council Decision
 Council Direction
 Council Information
 Closed Meeting

RE: Solid Waste Management Working Group - Composting Recommendation

Recommendation

Council, take into consideration this report and provide staff with direction

Background

In August of 2025, Council mandated a working group of local citizens to work on the 5 main priorities identified by Kluane area residents during the January 13th 2025 public consultation meeting on waste management.

The five priorities identified were:

1. Reopening and management of the freestore
2. Composting
3. Public information and outreach
4. Salvage and recycling
5. Other waste management issues (including End of Life Vehicles)

In the spring of 2025, the working group reopened the free store and set up a volunteer system to keep it functioning smoothly. This is a work in progress that the working groups keeps on their agenda every meeting.

The working group has also prioritized information and outreach in partnership with Zero Waste Yukon and is planning specific events and to integrate education in every aspect of waste management initiatives.

Since the reopening of the free store, the main focus of the working group has been to explore options for composting systems for Haines Junction. To do so, many partners, organizations and businesses have been approached to paint a broader picture of composting in the Territory and Canada and evaluate the best options for our municipality.

Composting in a municipal setting sounds simple, but has to meet a set of rules and requirements that complexifies the process. Until the compost is mature, it is considered waste and has to follow our permit requirements set by the Department of Environment.

When mature, the compost quality has to meet the federal guidelines outlined by the CCME (Canadian Council of Ministers of the Environment) to be used as a final product outside of the landfill.

Under CCME guidelines:

- Grade A compost can be sold and used for growing food
 - o Requires 3 consecutive daily testing at 55 degrees Celcius
 - o Has to pass CCME testing standards (higher standards than category B) for:
 - § Biological (coliforms, ecoli, etc.)
 - § Heavy metals (see CCME document for thresholds)
 - § Foreign matter
- Grade B compost can only be used by the municipality (ex: flower beds)
 - o Requires 3 consecutive daily testing at 55 degrees Celcius
 - o Has to pass CCME testing standards for biological, heavy metals and foreign matter but with less stringent thresholds (see CCME document)
- Untested or downgraded compost
 - o Compost that does not meet the above requirements cannot leave the landfill and has to be used as landfill cover.

Currently in the Yukon, 3 projects exist for composting

- Whitehorse: Successfully composts in windrows and sells mature Grade A compost. This system requires a greater volume of organics than Haines Junction can produce to reach the required internal temperatures (55 degrees Celcius)
- YG unincorporated communities (Mount Lorne, Tagish, Marsh Lake, Carcross, Deep Creek)
 - o All use the system designed by Boreal Compost Enterprise
 - o At the moment, the system is mostly used for waste volume reduction before the compost is trucked to the Whitehorse landfill
- Carmacks
 - o Pilot project led by Biogas Solutions

Current Status

At the moment in Haines Junction, there is no collective compost solution. Many individuals compost using a variety of methods, including backyard composting, bokashi, vermicompost and the Food Cycler.

Many attempts were made in Haines Junction to implement composting over the last few decades.

- 2014 : Report from Transform Compost Systems

- An external consultant, Dr John Paul was hired to consult staff and citizens and explore the best composting options for Haines Junction
- Many options were explored then including the Jorcan N2E0T (now Terra 200 from Novaterra)
- After this consultation, the freezer composting project was put in place
- 2015: Freezer composting
 - The freezer compost system had mixed reviews and some information can be found with the Transform Compost Systems report
- 2018: Bin composting
 - Organics were collected in a metal bin, but the project was halted due to contamination
- 2023: Food Cyclor Pilot Project
 - The Food Cyclor was subsidized by the Village of Haines Junction for residents and 90 units were distributed to households. There are mixed reviews about the use of this product.

We have evaluated different options to offer a collective solution to residents as well as businesses and institutions in hope of promoting compost as a viable solution to all.

We have to note that all the companies and organizations that were contacted by the working group this winter had already been contacted at some point in time by the Village of Haines Junction for information. This proves that it is time for the Village to go forward and invest in a durable collective system that will change our approach to waste. Research and reports are time and resource costly and as much as investment in a compost system can seem like a large amount of money, inaction also costs the Village a lot in human resources as well as in environmental and asset costs when we consider the longevity of the landfill.

Discussion/Analysis

In December 2025 and January 2026, the Advisory Group had presentations from 5 companies that offer compost solutions for small communities. In February, the committee requested additional information from three of the companies and detailed quotes from two of the companies. The five companies included Boreal Compost Enterprises and Balance Biogas Solutions from Whitehorse, FoodCyclor from Ottawa, and Novaterra Inc. and Brome Compost Inc., both from Quebec.

The two Yukon compost systems are both good and commendable initiatives but the Advisory Group believed it would be unlikely that a sellable high quality compost would be achieved. The FoodCyclor option was a good pilot project but there were mixed reviews on the performance of the units and the limited lifespan and the end of life disposal of the units is concerning. The proposals from Novaterra Inc. and Brome Compost Inc. were both viable options.

Novaterra's Terra 200 produces high grade usable compost in 4 weeks. This is achieved through grinding compostables at the intake bin, where carbon in the form of wood pellets is added

automatically. Compostables can be added several times daily. Within a couple minutes the compostables move into the first chamber for two weeks and then transfer to the second chamber for two weeks. Both chambers have rubber, rotating blades that turn the compost every 15 minutes. The second chamber has electric heating pads to ensure the compost reaches 55 degrees for the required 3 days to kill pathogens. The unit empties automatically when both chambers are full. The compost is ready to use and can be stored in aerated bags or aerated containers, protected from heavy rain.

Brome Compost's Brome 510 produces a reduced compost after 17-21 days, and then requires 45 days curing time for finished compost. The incoming organics and a bulking agent of wood shavings, wood pellets, shredded cardboard or shredded paper are weighed and added three times per week to keep the heat constant in the chamber. This compost system is recipe based with no added heat. There are no augers in the machine. The process is forced aeration movement through the insulated and epoxy coated cylinder, with rotation every 4, 6 or 8 hours, dependent on the volume. The cylinder must be 50-60% full, and as new product is added, the pressure of the addition pushes through the cylinder with a small amount of reduced compost exiting the other end into bags with aeration slits. The product can then be stockpiled to finish curing.

Of the two viable options the committee's unanimous recommendation is the Novaterra Terra 200. The notable benefits are an easy intake system with grinding and automatic carbon addition, frequent movement of product, and added heat for final curing. This process would also require less time for staff than other composting solutions. While the Advisory Group believes housing the unit inside the Recycle Centre would be a good location, quotes for both units within a Seacan were requested and Novaterra's Seacan was significantly cheaper. The Advisory Groups main location criteria for the unit within a Seacan would be accessibility and an exterior bucket exchange.

Asset Management Impact

The Terra 200 has a two year warranty but it was noted that some units have been installed for more than 10 years with no problems. The unit is stainless steel inside and outside, thus it is durable. It can be wiped down on the outside and there is no maintenance or cleaning required on the inside. Electrical costs are 220 kWh per month for the paddle motor and heating pad, which presently would be \$63.80 per month, \$765 per year. Hardwood pellets are estimated at \$1000 per year, and testing would be \$305 per year plus shipping.

Alternatives Considered

A Compost Solution Comparison Sheet on the 5 options considered is attached.

Alignment with Strategic Priorities

The project aligns with strategic priorities under Ongoing Sustainable Levels of Service which include "minimizing environmental impacts including encouraging waste diversion". Compost makes up 30% to 40% percent of residential trash, so diverting compostable materials is a critical environmental and economic strategy. The purchase of the Terra 200 composting unit and its installation at the Haines Junction Solid Waste Management Facility will allow for the Village of Haines Junction to greatly reduce the amount of waste entering the landfill and in doing so, reduce the need for more landfill space, as well as reduce the production of dangerous gases and risks to our groundwater associated with landfill use in general. The Novaterra composting unit will allow the

Village of Haines Junction to produce a usable soil amendment that will directly benefit local food sovereignty.

Council's Sustainable Levels of Service also includes "Municipal Property Standards to guide the consistent care, maintenance, and presentation of publicly owned facilities and spaces - both interior and exterior - to ensure safety, functionality and civic pride". This statement aligns strongly with the Advisory Groups' belief that the composting unit must be visible and accessible wherever it is located. Locating the Terra 200 within the Recycle Centre provides a warm space to drop off and pick up buckets, easy access for staff to add product, and high visibility of the unit for people entering the building. On the negative side, there will be electrical and structural upgrades required to the space. Having the unit in a Seacan in the outdoor bin/Free Store area will allow more hours per day for drop off, and will require a space to drop off full buckets and pick up clean empty buckets. While the Seacan adds cost to the project, the unit arrives fully installed and no building modifications are necessary. Locating the composter in a highly visible location makes a statement about the commitment and the investment the municipality is making in composting. Having the unit where people can see it when they recycle will continually reinforce the effort and value that is being put into waste diversion. As the first small Yukon community to seriously invest in a mechanical compost system, there is the potential to build civic pride.

Next Steps

We are thankful to Council for establishing this working group and allowing this research work to take place over the winter.

We now ask that Council support the working group to go forward with a public engagement meeting where we would present our conclusions to the public, engage in collecting public input and identify the best ways to get residents on board with composting.

The results of these engagement sessions would be presented back to Council within 60 days to help provide additional information for Council to make a decision about the purchase of the Terra 200 unit.

In the very real hope that Council decides to go forward with this project, the working group will work on long term community engagement and education in partnership with Zero-Waste Yukon to ensure the success of this composting program.

The young members of our community deserve a clean and livable environment and this requires urgent action on our parts not in years to come, but right now.

Draft Resolution

That council approves the working group initiating public engagement on the purchase of the Terra 200 unit and reports back to Council with the group's findings.

Prepared by: The Solid Waste Management Facility Working Group

Groupe Novaterra Inc

7160 boulevard Laurier O

Saint-Hyacinthe QC J2S 9A9

info@groupenovaterra.ca

GST/HST Registration No.: 842464497RT0001

QST Registration No.: 1214617427TQ0001



NOVATERRA

Devis

ADDRESS

Village of Haines Junction

Haines Junction YT Y0B 1L0

DEVIS

1104

DATE

2026-02-05

EXPIRATION DATE

2026-03-05

DATE	DESCRIPTION	TAXES	QTÉ	TAUX	MONTANT
TERRA 200	Automated composter	TPS	1	74 999,00	74 999,00
TERRA 200	Electrical modification: 3 phases to 1 phase	TPS	1	4 875,00	4 875,00
Ventes	Converted container: - 20 feet (new) - Polyurethane insulation on walls, ceiling, and floor (4 inches) - Plywood finish Electrical: - 60-amp electrical panel - LED lights (6) - Heating: 2000 W convector Ventilation: - 220 CFM fan - Exterior vent connection	TPS	1	24 500,00	24 500,00
Transport	Shipping (composter and container)	TPS	1	8 500,00	8 500,00
Installation	Electrical and ventilation installation, system configuration, and equipment commissioning.	TPS	1	3 500,00	3 500,00
Installation	Accommodation and travel expenses	TPS	1	3 000,00	3 000,00
Formation	Initial training on the use of the composter	TPS	1	0,00	0,00

SUBTOTAL

119 374,00

TPS @ 5%

5 968,70

TOTAL

125 342,70 \$

TAX SUMMARY

RATE	TAX	NET
TPS @ 5%	5 968,70	119 374,00

Groupe Novaterra Inc

7160 boulevard Laurier O
Saint-Hyacinthe QC J2S 9A9
info@groupenovaterra.ca
GST/HST Registration No.: 842464497RT0001
QST Registration No.: 1214617427TQ0001



Devis

ADDRESS
Salomé Alby
Village of Haines Junction
Haines Junction YT Y0B 1L0

DEVIS 1079
DATE 2026-02-02
EXPIRATION DATE 2026-03-02

DATE	DESCRIPTION	TAXES	QTÉ	TAUX	MONTANT
	TERRA 200	Automated composter	Exonéré	1 74 999,00	74 999,00
	TERRA 200	Electrical modification: 3 phases to 1 phase	Exonéré	1 4 875,00	4 875,00
	Transport	Shipping	Exonéré	1 7 800,00	7 800,00

		SUBTOTAL			87 674,00

		TOTAL			87 674,00 \$

Accepted By

Accepted Date

Solid Waste Management Facility Advisory Group - Compost Solution Comparison Sheet

	Boreal Compost Enterprises	Balance Biogas Solutions	Food Cycle Science Corp.	NovaTerra	BROME Compost
					
Compost process	Aerated -in-vessel	Piles	Food Cyclor appliance	Automatic 2 chamber, Aerated, grinder, heater, rotating paddles	Automatic single chamber, Aerated, rotating cylinder
Labour required	Turning of material in bin, transferring from one bin to next. Labour will increase with quality of product desired.	Turning and mixing material through a 4 pile process. Labour will increase with quality of product desired.	=====	Feeding of front end waste. Collecting compost. Ocassional cleaning	Weighing and feeding of front end waste. Collecting compost. Storing in bags for further composting, management of bagged compost. Ocassional cleaning
Installation and operational requirements	Concrete pad, 110 volt power, wood chip storage, equipment for mixing/moving material	Tarp shed, concrete pad, concrete blocks, equipment for mixing/moving material	=====	Inside space, wood pellets	Inside space, bulking material (wood chips, shredded cardboard)
Intake	Can be directly by users or not	Can be directly by users or not	=====	Has to be handled by staff	Has to be handled by staff
Electrical requirement	110 volt	=====	110V 0.9-1.5 KWH/cycle/unit	208 V 60amp Single phase	220 V
Electrical usage /month	2200 KWh based on 1.5KW/h per fan @ 24hrs/day	=====	3600 KWh based on 300 units operating 12 times per month@ 1kW/cycle	TBD	1800-2000 KWh
Electrical Cost /month based on \$.30/KWH	\$660.00	=====	1080\$/month for users 0\$for Village	TBD	\$540.00 - \$600.00
Materials accepted	Food waste, yard waste, some meat	Food waste	Food waste	Food waste, some meat products	Food waste, yard waste, some meat products,
End product quality	From simple volume reduction up to Grade A depending on management of	From simple volume reduction up to Grade A depending on management of	Personal Soil amendment	Grade A compost (if intake is good)	Possibly unfinished compost Grade A possible with additional aging screening and
Theoretical material processed	20-200t/year	Dependant on storage space	31 tons/y Based on 155 kg/yr/household and 290 households	18 tons/year	24t/year of household organics
Theoretical material produced	10 - 15 tons/year	dependant on storage space	6.2 tons/y Based on 80% reduction	6.3 tons/year	14 tons/year

Boreal Compost Enterprises	Balance Biogas Solutions	Food Cycle Science Corp.	NovaTerra	BROME Compost
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Time for one process cycle	Dependent on management, contact Garret	3 months but only works in summer (4-6 weeks in each pile)	4-6 hours	4 weeks but produces a batch every 2 weeks due to dual chamber design. Year around operation capable when placed inside.	Average residency is 17 days. Rotations can be adjusted depending on volumes
History	Pilot Project commissioned by YG for un-incorporated communities. Estimated 20 year life	Pilot project which began last year in Carmacks	Currently 90 units installed in the community. Mixed reviews on effectiveness	Products installed for 10 years with no issues or only minor repairs	Products installed for 15-20 years with no issues or only minor repairs
Consulting and online support	Dr John Paul from Transform Compost Systems (cost unknown)	Included in cost, ongoing local support Includes engagement, equipment procurement and installation, community engagement, planning and training	Education programs Carbon refill and foodilizer bins Possibility to train locals to repair like in Nelson BC?	Can customize the design to our needs Provide pictograms, task lists and training. Can help with installation remotely and training included in shipping costs	Compost calculator support at a distance from the company for repairs
Warranty	=====	=====	5 year	2 years	1 Year
Cost	\$80,000	Carmacks project \$60000	\$68000 plus shipping for 200 additional units	\$85000 new incl shipping w/o seacan \$119374 with shipping + Seacan	\$67706.50 no seacan + \$31000 shipping + \$93325.00 for seacan + 2000\$/year for calculator
Additional costs	Containers	Containers		Containers	Containers
		Lockblocks			Scale
	Chipper	Bulk collection box		Wood Pellets	shredder cost \$36750
		Chipper			
	Soil testing : 1200\$	Soil testing : 1200\$	=====	Soil testing : 1200\$	Soil testing : 1200\$



COMPOSTING

In Haines Junction



Why compost

- Advantages of composting

- *Environmental*

- Methane emissions (aerobic vs anaerobic)
- Leachate

- *Economical*

- Lifespan of the waste management facility

- *Community health*

- Food sustainability
- Environment affects community health as well a global health



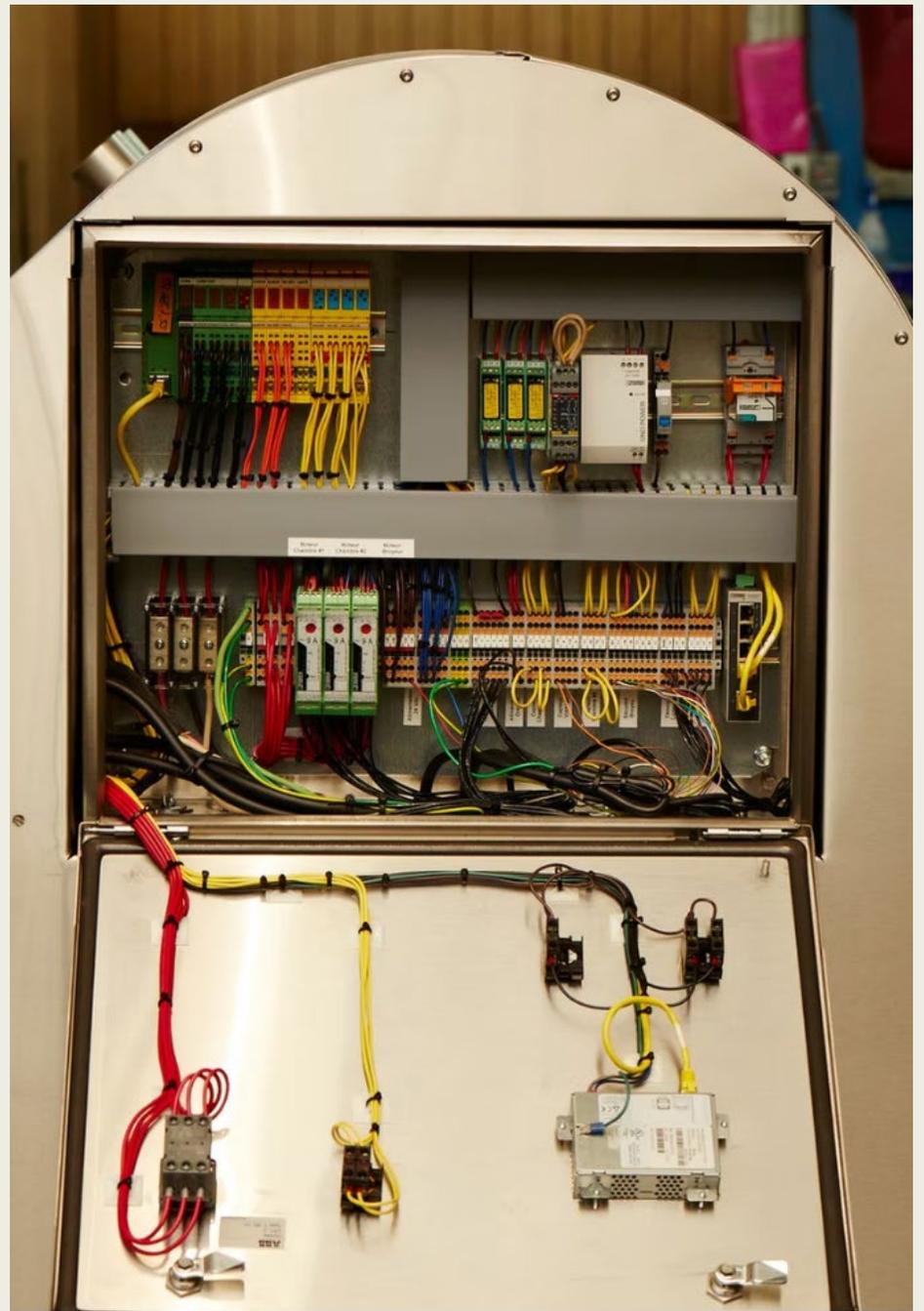
Options considered

- Biogas Solutions
- Boreal Compost Enterprise
- Food Cyclor
- Novaterra
- Brome Compost

Recommendation of the working group

Terra 200 by Novaterra





Advantages

- Grinder
- 1 month residency
- Heating pads guarantee a 55 degrees Celcius temperature
- Control panel that records the temperatures
- Automatic wood pellet feeder
- Contains the compost and avoids leachate
- Ensures year round composting

Considerations

- Cost
- Accessibility
- Education

Two setup options

- In the recycling center



- Seacan with bucket exchange system

What is next?

- *Public engagement process*
- *Report to Council*
- *Ongoing education and outreach about compost*

Municipal Accounts Payable to March 25, 2026

<u>Cheque No.</u>	<u>Name</u>	<u>Amount</u>	<u>Department</u>	<u>Description</u>
Transfer	Payroll Account #4305418	\$ 32,271.14	Administration	Net Pay - Pay Period 5
		\$ 5,165.56	Administration	RRSP Contribution - Pay Period 5
		\$ 12,192.37	Administration	Group Insurance - Pay Period 5
		\$ 15,840.28	Administration	Receiver General March Pay Period 5
280998	Andrew Creyke	\$ 306.00	Public Works	Travel for training
280999	Billy Rondeau	\$ 306.00	Public Works	Travel for training
281000	Brendon MacKinnon	\$ 306.00	Public Works	Travel for training
28352	Acklands - Grainger Inc.	\$ 520.67	Public Works	Paper towels & dispenser, testing kit, ear protec.
28353	Andrew Creyke	\$ 678.50	Public Works	Travel for training
28354	Atco	\$ 11,263.78	Water & Sewer	Electricity: March 2026 billing
		\$ 10,961.76	Arena	Electricity: March 2026 billing
		\$ 448.01	Fire Department	Electricity: March 2026 billing
		\$ 196.33	Community Hall	Electricity: March 2026 billing
		\$ 736.01	Public Works	Electricity: March 2026 billing
		\$ 84.11	Pool	Electricity: March 2026 billing
		\$ 1,066.37	Administration	Electricity: March 2026 billing
		\$ 1,066.37	Convention Centre	Electricity: March 2026 billing
		\$ 5,514.09	Landfill & Recycling	Electricity: March 2026 billing
		\$ 4,573.99	Roads & Streets	Electricity: March 2026 billing
28355	Big Bud Contracting	\$ 6,300.00	Recycling Centre	Recycling pick up Jan-Mar 2026
28356	Dave Fairbank	\$ 499.16	Administration	Arctic Security Summit
28357	Ellen Stutz Petty - Cash	\$ 225.15	Recycling Centre	Refundables paid out
		\$ 20.99	Fire Department	PPE gloves

* Denotes an item not directly funded by the Village

** Grant funded

Municipal Accounts Payable to March 25, 2026

	Ellen Stutz Petty - Cash cont.	\$ 20.00		Public Works	Drivers Test
		\$ 21.00		Convention Centre	Oven mitts
		\$ 231.00		Legislative	Books for AWG Ambassadors meeting
		\$ 31.25	\$ 549.39	Administration	Stamps
28358	Finning (Canada)		\$ 215.60	Public Works	Hydraulic hose
28359	Inkspirationz		\$ 339.97	Landfill & Recycling	Signs
28360	Inland Kenworth		\$ 19.65	Public Works	Paint
28361	Jacobs Industries Ltd.		\$ 497.70	Water & Sewer	Co2
28362	Jesse Evans		\$ 407.10	Public Works	Travel for training
28363	Junction Arts and Music Society		\$ 8,600.00	Legislative	C-Care for Junction Arts and Music Society
28364	Kelly Beaulieu		\$ 200.00	Landfill & Recycling	Free store volunteer honorarium
28365	Kusina Gracia		\$ 991.20	Legislative	AWG Ambassadors Lunch catering
28366	Martinson Allan		\$ 900.00	Public Works	Heavy truck safety x 2
28367	NF Electrical and Event Production Ltd.		\$ 378.00	Water & Sewer	Replace generator controller at PH2
28368	Northerm	\$ 2,371.11		Public Works	Inspection of OH door
		\$ 790.35		Arena	Inspection of OH door
		\$ 395.18		Recycling Centre	Inspection of OH door
		\$ 790.36	\$ 4,347.00	Fire Department	Inspection of OH door
28369	Norton Rose Fulbright		\$ 6,569.69	Administration	Legal fees
28370	Rachel Finn		\$ 160.00	Landfill & Recycling	Free store volunteer honorarium

* Denotes an item not directly funded by the Village

** Grant funded

Municipal Accounts Payable to March 25, 2026

28371	Source Motors Ltd.	\$ 520.23		Arena	Propane
		\$ 2,218.19		Landfill & Recycling	February 2026 fuel
		\$ 1,104.00		Roads & Streets	February 2026 fuel
		\$ 2,300.81		Public Works	February 2026 fuel
		\$ 135.89	\$ 6,279.12	Fire Department	February 2026 fuel
28372	Sydney MacKinnon		\$ 499.16	Legislative	Arctic Security Summit
28373	Totaltrac Yukon (2012) Inc.		\$ 397.50	Landfill & Recycling	Loader bucket pin and tooth
28374	Yukon University	\$ 1,390.00		Public Works	Air brakes and first aid courses

Municipal Accounts Payable **\$ 141,647.58**

Adopted on _____

Mayor _____ CAO _____

* Denotes an item not directly funded by the Village

** Grant funded



**Village of Haines Junction
Report to Council**

March 25, 2026

Council Decision
 Council Direction
 Council Information
 Closed Meeting

RE: Amendment #9 of the Consolidated Fees Bylaw – Animal Control Fees and Charges

Recommendation

That Council approve in principle the proposed changes to animal control fees and charges as outlined in this report, and direct staff to bring the revised Consolidated Fees Bylaw to Council for First Reading.

Background

The fees and charges associated with the Animal Control Bylaw were established in 1995 and have not been updated since. Staff have devoted increased resources to managing loose dogs in the community over the last six months in response to an increase in animal control complaints. As the Village scales up its enforcement response, a review of the associated fee schedule is warranted to ensure fees reflect current costs and serve as an effective deterrent.

Current Status

When adjusted using the Bank of Canada's Consumer Price Index (CPI), a fee of \$100 in 1995 would amount to \$190 today. At the current values, fees for breaking the Animal Control Bylaw are very low relative to comparable Yukon municipalities and do not reflect the actual cost to the Village of providing animal control services.

Discussion/Analysis

The suggested changes to the Fees Schedule are listed below. Licensing and permitting fees remain unchanged, as the intention is to support these activities. Fees and penalties have been increased to reflect inflation and to discourage non-compliance. Escalating charges have been added for repeat offenders.

Boarding fees have been increased to better align with the actual cost to the Village of providing this service. During the week, care for a boarded animal costs the Village approximately \$50 in staff time. On weekends and statutory holidays, a minimum two-hour overtime callout is required at an approximate cost of \$150 per visit, with two visits per day required. Even at the proposed rates of \$50 per weekday and \$100 per weekend/holiday, the Village is still subsidizing boarding costs, particularly on weekends.

Bylaw Section	Fee/Charge/Penalty Categories	Fee/Charge/Penalty
Sec. 6	Animal not permitted in zone	\$50.00 \$75.00
Sec. 7	Non-compliance with Animal Permit	\$50.00 \$75.00
Sec. 9	Animal in Heat	\$50.00 \$75.00
Sec. 10.C	Nuisance Animal	\$50.00 \$100.00
Sec. 11. A. ii	Biting Animal	\$100.00 \$200.00
Sec. 11. B.	Vicious Animal	\$250.00 \$500.00
Sec. 12. B	Obstruction	\$500.00 or 30-days imprisonment or both
Sec. 13. A	Unlicensed Dog	\$25.00 \$100.00
Sec. 16.	Illegal Bees	\$100.00
Sec. 5 and 7	Unauthorized Animals	\$50.00 \$100.00
Sec. 10. A & G.	Animal at Large	\$50.00 \$100.00
Sec. 10. B.	Noisy Dog	1 st offence \$50.00. 2 nd offense \$100.00
Sec. 10. D.	Damage by Animal	\$50.00 \$100.00
Sec. 11. K.	Wild Animal Violation	\$100.00 \$200.00
Sec. 11. L. iii.	Refusing to relinquish animal	\$500.00 or 3-days imprisonment or both
Sec. 13. A. i.	Dog License Spayed/Neutered	\$5.00
Sec. 13. A. i.	Dog license Un-spayed/Un-Neutered	\$25.00
Sec. 13. A. iii	Special Permit – Dogs (per dog)	\$100.00
Sec 13(i)b	Life-time neutered dog license fee	\$25.00
Sec. 13. H	Dog Replacement Tag	\$2.00 \$5.00
Sec. 15. C. i.	1 st impoundment	\$25.00 \$50.00
Sec. 15. C. i.	2 nd impoundment (in a 12-month period)	\$50.00 \$200.00
Sec. 15. C. i.	3 rd + Impoundment (in a 12-month period)	\$100.00 \$500.00
Sec. 15. C. ii.	Boarding/Feed Fees (Weekdays)	\$5.00 \$50.00
Sec. 15. C. ii.	Boarding/Feed Fees (Weekends/Stat. Holidays)	\$10.00 \$100.00
Sec. 18. B	General Bylaw Violation	Not more than: \$500.00, 6 months imprisonment, or both.

Asset Management Impact

Currently boarding services cost the Village (community taxpayers) far more than the fees recovered and these changes would start to close that gap. Bringing staff in to care for animals on weekends is particularly costly, with the actual cost of weekend boarding approaching \$300 per day while the proposed fee recovers only \$100.

Alternatives Considered

Staff considered a phased approach to increasing fees but recommend a single adjustment given that fees have not been updated since 1995. A phased approach would require additional staff and Council time to achieve the same result. Animal-related fines are rare, with only a few issued each year even as enforcement has increased, so the impact on residents is limited.

Council may also elect to keep the fee structure as is or to modify the recommendations.

Below is a comparison of publicly available applicable fees from Whitehorse and Dawson City:

Fee Type	HJ (Proposed)	Whitehorse	Dawson Ci
Lifetime neutered	\$25.00	\$34.50	\$47.00
Un-neutered annual	\$25.00	\$75.00	\$84.00
Replacement tag	\$5.00	\$5.00	\$18.00
Special permit (extra dogs)	\$100.00	\$100.00	N/A
Dangerous/vicious dog license	\$500.00 one time	\$500.00/yr	\$265.00/yr
1st impound	\$50.00	\$75.00	\$50.00
2nd impound	\$200.00	\$150.00	\$250.00
3rd+ impound	\$500.00	\$300.00	\$550.00
Daily boarding/care	\$50–\$100	\$35.00/day	\$32.00/day

Alignment with Strategic Priorities

This report aligns with Council's strategic priority of Sustainable Levels of Service, specifically the initiative to define a Level of Service for Bylaw Enforcement. Updating the fee schedule to reflect actual service delivery costs supports the goal of delivering services that are both effective and financially sustainable. This report also supports the ongoing commitment under Sound and Open Governance to ensure fiscal responsibility, by closing the gap between the cost of providing animal control services and the fees recovered.

Next Steps

If Council approves of changing the fee structure in principle, staff will bring the Consolidated Fees Bylaw back to Council at the next Council meeting for First Reading.

Staff will modify the fee structure according to Council's recommendations in advance of First Reading.

Draft Resolution

That Council directs staff to bring the revised Consolidated Fee Bylaw to Council for First Reading at the April 8th Regular Council Meeting.

Prepared by

David Fairbank, Chief Administrative Officer

Village of Haines Junction

Bylaw #436-26

A Bylaw to Create the Annual Operating and Capital/Projects Budgets for 2026.

WHEREAS Section 238 of the *Municipal Act* (R.S.Y. 2002) provides that Council shall by bylaw cause an annual operating budget for the current year and an annual capital budget for the current year and the capital expenditure program for the next three financial years to be prepared and adopted; and;

WHEREAS Section 239(1) of the *Municipal Act* states that no expenditure shall be made that is not provided for in the Annual Operating Budget and Section 239(2) provides that Council may establish by bylaw a procedure to authorize and verify expenditures that vary from the annual operating or capital/projects budget expenditure programs;

NOW, THEREFORE, the Council of the municipality of the Village of Haines Junction in open meeting assembled **HEREBY ENACTS AS FOLLOWS:**

1. Short Title

This Bylaw may be known as Bylaw #436-26, 2026 Annual Operating and Capital/Projects Budget Bylaw.

2. Section 239 Procedure

No expenditure may be made that is not provided for in the 2026 annual Operating or Capital/Projects Budget unless such expenditure is approved:

- 1) by resolution of council to a maximum expenditure of \$500,000.00 upon receiving a report in a public meeting explaining the process of approving the expenditure and the rationale for the proposed expenditure; or
- 2) by bylaw for expenditures in excess of \$500,000.00.

3. Umbrella Budget Bylaw

Expenditures authorized in accordance with section 2(1) of this bylaw that result in an increase in total expenditures above what was approved in the 2026 Operating budget or Capital/Projects budget shall be brought forward for final approval through an umbrella bylaw at year end.

4. Chief Administrative Officer Re-Allocation Limits

The Chief Administrative Officer is hereby authorized to re-allocate funds among the line items in Appendix "A" and Appendix "B" to a maximum expenditure of \$25,000.00; and such allocation decision will be reported to Council at the next Council Meeting.

5. Appendices

Appendices A and B showing the 2026 Annual Operating Budget and the 2026 – 2029 Capital/Projects Budget attached hereto are a fundamental part of this bylaw.

6. Bylaw Repeal

The following Bylaw is hereby repealed:

1. Bylaw 436-26 2026 Operating and Capital/Projects Budget Bylaw

7. Effective Date

This Bylaw will come into effect April 15, 2026.

8. Readings

Read a first time this 11th day of March, 2026.

Read a second time this 25th day of March, 2026.

Read of third time and adopted this 25th day of March, 2026.

Diane Strand
Mayor

David Fairbank
Chief Administrative Officer

Appendix "A" - Village of Haines Junction 2026 Annual Operating Budget				
O&M REVENUES		2025 Actual	2025 Budget	2026 Budget
		(Unaudited)		
LEGISLATIVE				
	Taxes and Grants in Lieu	\$ 1,033,115.09	\$ 1,031,420.30	\$ 1,104,469.70
	Tax Penalties	\$ 7,456.35	\$ 7,000.00	\$ 7,000.00
	Carbon Tax Rebate	\$ 57,942.47	\$ 57,942.47	\$ -
	CMG Block Funding	\$ 2,525,583.00	\$ 2,525,583.00	\$ 2,641,014.00
	Return on Investments	\$ 206,551.90	\$ 215,000.00	\$ 200,000.00
	Housing Accelerator Fund	\$ 27,604.08	\$ 202,490.00	\$ 308,659.28
	Total Legislative	\$ 3,858,252.89	\$ 4,039,435.77	\$ 4,261,142.98
ADMINISTRATION				
	Grant Funding	\$ 29,118.00	\$ 30,493.00	\$ 98,493.00
	Licenses and Fees	\$ 12,914.24	\$ 12,650.00	\$ 12,650.00
	Interest Earned	\$ 10,922.79	\$ 10,560.00	\$ 7,000.00
	Contract Services	\$ -	\$ 18,000.00	\$ -
	Total Administration	\$ 52,955.03	\$ 71,703.00	\$ 118,143.00
PUBLIC WORKS				
	Contract Services	\$ 8,303.50	\$ 11,000.00	\$ 8,500.00
	Surplus Goods Sales	\$ -	\$ 5,000.00	\$ -
	Grant Funding	\$ -	\$ 2,000.00	\$ 7,920.00
	Total Public Works	\$ 8,303.50	\$ 18,000.00	\$ 16,420.00
WATER AND SEWER				
	Services and Bulk Sales	\$ 302,439.04	\$ 294,800.00	\$ 305,500.00
	Contract Services / Asset Sales	\$ 1,678.50	\$ 1,500.00	\$ 1,500.00
	Grant Funding	\$ -	\$ 8,000.00	\$ 8,000.00
	Total Water and Sewer	\$ 304,117.54	\$ 304,300.00	\$ 315,000.00
ROADS AND STREETS				
	Contract Services / Asset Sales	\$ 5,746.49	\$ 5,500.00	\$ 5,500.00
	Total Roads and Streets	\$ 5,746.49	\$ 5,500.00	\$ 5,500.00
LANDFILL AND RECYCLING				
	User Fees	\$ 82,917.64	\$ 77,000.00	\$ 150,000.00
	Grant Funding	\$ 159,375.93	\$ 158,120.00	\$ 153,604.00
	Beverage Container Refunds	\$ 69,390.19	\$ 70,000.00	\$ 70,000.00
	Programs (EPR)	\$ 17,828.81	\$ 6,600.00	\$ 108,000.00
	Total Landfill and Recycling	\$ 329,512.57	\$ 311,720.00	\$ 481,604.00
ANIMAL CONTROL				
	Licenses and Fines	\$ 329.00	\$ 2,000.00	\$ 900.00
	Total Animal Control	\$ 329.00	\$ 2,000.00	\$ 900.00
FIRE DEPARTMENT				
	Contract Services	\$ 17,059.23	\$ 15,000.00	\$ 17,000.00
	Lease Fees	\$ 27,055.17	\$ 26,208.00	\$ 27,000.00
	Total Fire Department	\$ 44,114.40	\$ 41,208.00	\$ 44,000.00
FIRESMART				
	Grant Funding	\$ 25,000.00	\$ 25,000.00	\$ 40,000.00
	Total Firesmart	\$ 25,000.00	\$ 25,000.00	\$ 40,000.00
FACILITIES				
	Rental Fees - Convention Centr	\$ 15,258.44	\$ 15,200.00	\$ 15,200.00
	Rental Fees - Mezzanine	\$ 5,207.14	\$ 6,000.00	\$ 7,000.00
	Rental Fees - Arena	\$ 3,521.42	\$ 3,500.00	\$ 3,500.00
	Grant Funding	\$ -	\$ 1,333.00	\$ -
	Total Facilities	\$ 23,987.00	\$ 26,033.00	\$ 25,700.00
TOTAL O&M REVENUES		\$ 4,652,318.42	\$ 4,844,899.77	\$ 5,308,409.98

O&M EXPENSES		2025 Actual	2025 Budget	2026 Budget
		(Unaudited)		
LEGISLATIVE				
	Honoraria / Per Diems	\$ 99,650.64	\$ 99,725.00	\$ 111,336.00
	Travel / Training	\$ 22,675.92	\$ 26,000.00	\$ 9,000.00
	Grants and Hospitality	\$ 17,142.34	\$ 16,500.00	\$ 18,000.00
	Supplies and Services	\$ 17,962.68	\$ 10,650.00	\$ 6,800.00
	AYC Membership	\$ 25,255.84	\$ 25,255.83	\$ 26,410.14
	Total Legislative	\$ 182,687.42	\$ 178,130.83	\$ 171,546.14
ADMINISTRATION				
	Wages and Benefits	\$ 517,347.51	\$ 512,378.00	\$ 610,580.00
	Contract Services	\$ 122,133.75	\$ 136,791.16	\$ 121,000.00
	Equipment and Supplies	\$ 20,297.23	\$ 25,000.00	\$ 20,700.00
	Utilities	\$ 28,790.57	\$ 35,000.00	\$ 32,000.00
	Training, Travel, Memberships	\$ 3,651.41	\$ 7,500.00	\$ 4,000.00
	Grants and Hospitality	\$ 26,800.12	\$ 28,493.00	\$ 28,493.00
	Advertising	\$ 9,814.40	\$ 10,000.00	\$ 10,000.00
	Bank Charges	\$ 6,038.90	\$ 6,200.00	\$ 6,700.00
	Total Administration	\$ 734,873.89	\$ 761,362.16	\$ 833,473.00
PUBLIC WORKS				
	Wages and Benefits	\$ 451,797.17	\$ 544,945.00	\$ 483,773.00
	Contract Services	\$ 19,658.24	\$ 24,000.00	\$ 24,000.00
	Equipment and Supplies	\$ 63,697.71	\$ 66,000.00	\$ 71,000.00
	Maintenance	\$ 30,396.62	\$ 52,000.00	\$ 51,000.00
	Utilities	\$ 16,102.65	\$ 27,285.00	\$ 19,500.00
	Insurance	\$ 18,609.38	\$ 18,366.09	\$ 16,100.00
	Training and Travel	\$ 3,282.26	\$ 6,000.00	\$ 9,000.00
	Total Public Works	\$ 603,544.03	\$ 738,596.09	\$ 674,373.00
WATER AND SEWER				
	Wages and Benefits	\$ 134,169.22	\$ 124,085.00	\$ 125,164.00
	Contract Services	\$ 78,340.19	\$ 67,000.00	\$ 56,000.00
	Equipment and Supplies	\$ 64,274.75	\$ 73,240.00	\$ 96,000.00
	Maintenance	\$ 38,943.57	\$ 51,000.00	\$ 52,000.00
	Utilities	\$ 128,312.29	\$ 130,500.00	\$ 141,500.00
	Insurance	\$ 59,536.24	\$ 59,218.70	\$ 43,500.00
	Training and Travel	\$ 5,975.22	\$ 12,000.00	\$ 10,000.00
	Total Water and Sewer	\$ 509,551.48	\$ 517,043.70	\$ 524,164.00
ROADS AND STREETS				
	Wages and Benefits	\$ 46,654.67	\$ 53,000.00	\$ 53,000.00
	Contract Services	\$ 13,542.68	\$ 10,000.00	\$ 15,000.00
	Equipment and Supplies	\$ 6,576.98	\$ 23,000.00	\$ 23,000.00
	Maintenance	\$ 1,045.04	\$ 1,500.00	\$ 1,500.00
	Utilities (streetlights)	\$ 45,295.84	\$ 43,000.00	\$ 50,000.00
	Total Roads and Streets	\$ 113,115.21	\$ 130,500.00	\$ 142,500.00
LANDFILL AND RECYCLING				
	Wages and Benefits	\$302,340.14	\$308,464.14	\$ 320,661.00
	Contract Services	\$50,727.32	\$56,300.00	\$ 59,500.00
	Equipment and Supplies	\$31,422.06	\$26,000.00	\$ 41,400.00
	Maintenance	\$13,307.67	\$10,000.00	\$ 10,000.00
	Utilities	\$17,356.46	\$19,450.00	\$ 25,400.00
	Insurance	\$5,670.94	\$4,824.02	\$ 14,500.00
	Training and Travel	\$1,213.82	\$2,900.00	\$ 2,900.00
	Recycle Refunds Paid Out	\$46,027.85	\$44,000.00	\$ 45,000.00
	Landfill Closure Fees	\$0.00	\$38,000.00	\$ 40,000.00
	Total Landfill and Recycling	\$ 468,066.26	\$ 509,938.16	\$ 559,361.00

ANIMAL CONTROL			
Wages and Benefits	\$ 327.90	\$ 1,100.00	\$ 1,100.00
Maintenance	\$ -	\$ 150.00	\$ 100.00
Equipment and Supplies	\$ -	\$ 320.00	\$ 100.00
Total Animal Control	\$ 327.90	\$ 1,570.00	\$ 1,300.00
FIRE DEPARTMENT			
Honoraria	\$ 60,370.84	\$ 79,070.00	\$ 167,827.08
Contract Services	\$ 31,335.22	\$ 28,000.00	\$ 22,000.00
Equipment and Supplies	\$ 16,909.60	\$ 9,500.00	\$ 17,500.00
Maintenance	\$ 21,722.25	\$ 23,000.00	\$ 23,000.00
Utilities	\$ 20,562.97	\$ 18,000.00	\$ 23,000.00
Insurance	\$ 14,223.22	\$ 14,191.16	\$ 12,740.41
Training and Travel	\$ 7,633.00	\$ 11,500.00	\$ 31,500.00
Total Fire Department	\$ 172,757.10	\$ 183,261.16	\$ 297,567.49
FIRESMART			
Contract Services	\$ 22,590.00	\$ 25,000.00	\$ 40,000.00
Total Firesmart	\$ 22,590.00	\$ 25,000.00	\$ 40,000.00
CONVENTION CENTRE			
Contract Services	\$ 29,566.56	\$ 34,000.00	\$ 34,000.00
Equipment and Supplies	\$ 15,751.81	\$ 17,000.00	\$ 18,000.00
Maintenance	\$ 17,584.87	\$ 19,000.00	\$ 25,000.00
Utilities	\$ 24,169.42	\$ 29,500.00	\$ 30,000.00
Insurance	\$ 44,276.47	\$ 44,061.68	\$ 31,600.00
Total Convention Centre	\$ 131,349.13	\$ 143,561.68	\$ 138,600.00
MEZZANINE			
Contract Services	\$ 8,606.03	\$ 11,000.00	\$ 11,000.00
Equipment and Supplies	\$ 554.07	\$ 1,000.00	\$ 1,000.00
Maintenance	\$ 1,389.49	\$ 2,000.00	\$ 2,000.00
Utilities	\$ 350.69	\$ 500.00	\$ 500.00
Total Mezzanine	\$ 10,900.28	\$ 14,500.00	\$ 14,500.00
COMMUNITY HALL, CURLING RINK, POOL			
Maintenance	\$ -	\$ 500.00	\$ 425.54
Utilities	\$ 2,908.16	\$ 3,000.00	\$ 3,185.00
Insurance	\$ 260.13	\$ 300.00	\$ 151.08
Total Community Hall, Curling I	\$ 3,168.29	\$ 3,800.00	\$ 3,761.62
ARENA			
Wages and Benefits	\$ 61,305.60	\$ 67,700.00	\$ 69,000.00
Contract Services	\$ 1,568.50	\$ 1,200.00	\$ 1,500.00
Equipment and Supplies	\$ 6,109.33	\$ 11,300.00	\$ 11,000.00
Maintenance	\$ 35,989.52	\$ 27,000.00	\$ 35,000.00
Utilities	\$ 98,877.05	\$ 95,500.00	\$ 110,500.00
Insurance	\$ 45,675.31	\$ 45,468.06	\$ 32,700.00
Training and Travel	\$ -	\$ 2,000.00	\$ 2,000.00
Total Arena	\$ 249,525.31	\$ 250,168.06	\$ 261,700.00
HAF Funding (to be allocated to housing grant programs)			\$ 308,659.28
TOTAL O&M EXPENSES	\$ 3,202,456.30	\$ 3,457,431.84	\$ 3,971,505.53
NET O&M SURPLUS	\$ 1,449,862.12	\$ 1,387,467.93	\$ 1,336,904.45
CAPITAL REVENUE	\$ 1,029,333.51	\$ 1,927,500.00	\$ 1,320,000.00
CAPITAL RESERVES	\$ 136,581.39	\$ 299,000.00	\$ 1,406,000.00
CAPITAL / PROJECTS EXPENSES	\$ 1,299,231.48	\$ 2,630,640.00	\$ 3,577,050.00
NET CURRENT YEAR SURPLUS	\$ 1,316,545.54	\$ 983,327.93	\$ 485,854.45

2026 -2028 Provisional Capital and Projects Budget											2027-29 Funding Source
	Project Name					2025 Funding Source					2027-29 Funding Source
		2026	2027	2028	2029	Operating Funds	Unrestricted Surplus	Capital Reserves	Other Source	Description	
	Recycling Centre & Landfill SWMP Design Implementation (2023)(Landfill Back Area)		250,000	250,000							CCBF
	Convention Centre										
CF	2020 Seismic Renovations Convention Centre		800,000	400,000							CCBF
CF	2023 CC Heating System (Cost Est)	150,000							150,000	CCBF	CCBF
CF	2024 Historic Mural Upgrade	60,000							60,000	CCBF	CCBF
New	Office Renovations		TBD								TBD
	Arena										
CF	2021 Arena Replace Single Walled Oil Tank	16,000				16,000					
CF	Fire Alarm (pending cost estimate)	120,000							120,000	CCBF	
	Shakwak Pool / New Pool										
BF	Rec Centre Feasibility / Design	30,000	58,000	22,000					30,000	CDF	CDF 3-year w/CAFN
	Public Works Mobile Equipment										
BF	Wing mower	60,000						60,000		PW Equipment Reserve	
BF	Utility vehicles	32,000						32,000		PW Equipment Reserve	
BF	Half-ton truck replacement	65,000						65,000		PW Equipment Reserve	
BF	Van replacement	64,000						64,000		PW Equipment Reserve	
BF	50 hp tractor replacement	65,000						65,000		PW Equipment Reserve	
	Fire Department										
CF	Fire Department Crew cab		82,000								Yukon Gov't
CF	SCUBA Gear (2023)	45,000						45,000			Fire Dept Reserve
CF	Floor drainage (2023)	15,000				15,000					
BF	Vehicle for PSM	75,000						75,000			
New	Fire Hall Capital		TBD								TDB
	Public Works										
CF	Floor Drainage Public Works Shop (2023)	15,000				15,000					
New	Concrete blocks for yard storage	10,000				10,000					
New	Fuel Cardlock		TBD								TBD
	Water and Sewer										
BF	SCADA Infrastructure	325,000							325,000	CCBF	
CF	Septic Receiving Station (SRS)		1,050,000								Seeking external funding
New	Wet Well Wizard	48,000				48,000					
New	Solarcraft QDB	22,000				22,000					
	Roads and Streets										
BF	Repair and Resurface	550,000	250,000	250,000					550,000	CCBF	
	Recreation and Parks/Greenspaces										
CF	Trail Assets (benches, garbage cans) (2023)	25,000							25,000	TCT	
CF	Trail Signage / App Project	25,000				25,000					
CF	Heritage Structure Project (2023)	30,000				30,000					
BF	Dezadeash Trail Revitalization	70,050				20,050			50,000	CTDDF \$50K	
	Total Tangible Capital Assets	1,917,050	2,490,000	922,000	0	201,050	0	406,000	1,310,000		
	Other Projects										
BF	Decommission LTF in SWMF	20,000				20,000					
BF	Pool Building / Hazardous Material Removal	1,000,000						1,000,000			Recreation Reserve
CF	Asset Management Plan (2023)	55,000	50,000			55,000					
CF	Emergency Response Plan (2023)	20,000				20,000					
CF	Truth and Reconciliation Policy and Statement	20,000				20,000					
Ongoing	Grant Programs (HAF)	TBD							TBD	HAF Funding	
	Develop a Removal of Abandoned Assets Plan for Water										
CF	Tower, Uplift Station, Pool/Curling Rink (2021)	20,000				20,000					
CF	Water License Lagoon Hydrogeological Assessment (2023)	50,000				50,000					
BF	Scrap Metal ELV Removal	200,000		200,000		200,000					
CF	Trail Care Event	10,000							10,000	TCT	
Ongoing	C-Care grant	125,000	125,000	125,000	125,000	125,000					
BF	Shakwak Hall Exhibit Committee	25,000				25,000					
New	Emergency Power Assessment	15,000	TBD			15,000					TBD
New	Composting Pilot Project	TBD				TBD					
	Total Capital and Projects	1,560,000	175,000	325,000	125,000	550,000	0	1,000,000	10,000		
	Reserve Allocations										
	Reserve Allocation - Public Works Equipment	TBD						TBD			
	Reserve Allocation - Fire Department Equipment	TBD						TBD			
	Reserve Allocation - Recreation Facility	TBD						TBD			
Ongoing	Reserve Allocation - SWMF	100,000				100,000					
	Total Reserves	100,000	0	0	0	100,000	0	0	0		
	TOTAL	3,577,050	2,665,000	1,247,000	125,000	851,050	0	1,406,000	1,320,000		

VILLAGE OF HAINES JUNCTION

BYLAW #437-26

A Bylaw for the Village of Haines Junction to Levy Real Property Taxes for the Year 2026.

WHEREAS, Sections 55 (2) of the Assessment and Taxation Act, being Chapter 13 of the Revised Statutes of the Yukon, 2002, states that each taxing authority other than the Commissioner in Executive Council shall, by bylaw made on or before April 15 in each year, levy taxes in accordance with this Act on all taxable real property that is in its jurisdiction; and,

WHEREAS, Section 55 (3) (c) of the Assessment and Taxation Act, being Chapter 13 of the Revised Statutes of the Yukon, 2002 states that a taxing authority may, in respect of taxes levied under this section, establish different classes of real property, and vary the tax rate according to the class of real property to be taxed; and,

WHEREAS, Sections 60 (1) of the Assessment and Taxation Act, being Chapter 13 of the Revised Statutes of the Yukon, 2002, states that except as provided by subsection (2), the minimum tax payable in any year under Section 55 is \$100 in respect of the total assessed value of any real property under subsection 13(7); and,

WHEREAS, Sections 60 (2) of the Assessment and Taxation Act, being Chapter 13 of the Revised Statutes of the Yukon, 2002, states that a municipality may by bylaw provide for a different amount for the minimum tax payable under subsection (1) in respect of real property located in the municipality, and it may establish a minimum amount of tax for land on which there is no improvements that is different from the minimum amount of tax for other real property; and,

THEREFORE, the Council for the Municipality of the Village of Haines Junction, in open meeting duly assembled, ENACTS AS FOLLOWS:

Short Title

This Bylaw shall be cited as the **2026 Property Taxation Levy Bylaw**.

Taxation Rates

There shall be levied upon all taxable real property in the Municipality of the Village of Haines Junction, a general tax rate established as follows:

A tax rate for the year 2026 shall be levied upon the assessed value of all taxable real property which is Residential, of 1.15 (one point one five) percent.

A tax rate for the year 2026 shall be levied upon the assessed value of all taxable real property which is Non-Residential, of 1.15 (one point one five) percent.

A tax rate for the year 2026 shall be levied upon the assessed value of all taxable real property which is Agricultural Limited, of 0.92 (zero point nine two) percent.

A tax rate for the year 2026 shall be levied upon the assessed value of all taxable real property which is Agricultural General, of 0.42 (zero point four two) percent.

Minimum Tax Levy

A minimum of \$400.00 (four hundred dollars) shall be applied to all properties described above when the percent rate applied to the assessed value will result in an amount less than or equal to the minimum rate.

Bylaw Repeal

Bylaw 437-26 Property Taxation Levy Bylaw is repealed.

Enactment

This Bylaw shall come into force and effect on the final passage thereof.

Read a first time on the 11th day of March, 2026.

Read a second time on the 25th day of March, 2026.

Read a third time and adopted on the 25th day of March, 2026.

Diane Strand
Mayor

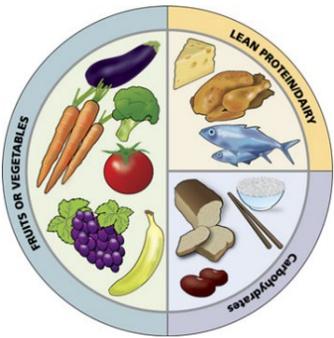
David Fairbank
Chief Administrative Officer



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 Health Centre

NEWS
 March 2026

MARCH IS NUTRITION MONTH



When we practice healthy eating habits, we take care of our families and ourselves. Good nutrition and healthy eating help us live longer and live healthier. They help manage weight, improve digestion, promote mental health. A healthy diet can prevent or

delay onset of chronic diseases like Type 2 diabetes, high blood pressure and cancers.

Our health information board features information about nutrition, including tips on how to read food labels, limit added sugars and prioritize portion size. Rural dietitian referrals are available through our clinic.

REDUCING YOUR WAIT

Did you know you can book an appointment?

Booking appointments in advance can help reduce or eliminate the wait to see a nurse or other health care providers. Emergencies will always need to be seen first, but people who have appointments will be seen before walk-ins.

Your care is our priority, and we strive to ensure you are seen by a nurse as quickly as possible. If you do need to wait, we appreciate your patience and understanding while we work to take the best care of the community that we possibly can!

HOURS OF OPERATION

Monday to Friday: 8:30 am to 5 pm

FOR **EMERGENCIES** AFTER HOURS
 Please call 867-634-4444 or 911

APPOINTMENTS

Appointments are available daily.
 Please call 867-634-4444

NURSE APPOINTMENTS

Monday, Tuesday, Thursday, and Friday:
 9 am to 11:30 am
 Monday, Tuesday, Wednesday, and
 Friday: 1 pm to 4:30 pm

LAB HOURS

Tuesday: 1 pm to 4:30 pm
 Wednesday: 9 am to 11:30 am

ADMINISTRATION TIME

Thursday: 1 pm to 3 pm
 *Open for emergencies 24/7

DOCTOR SERVICES

Call 867-634-3838 to inquire about medical travel or to book an appointment with Dr. Purnell, Dr. Froud's locum.