

**Village of Haines Junction
Regular Council Meeting Minutes
March 25, 2026**

Present:
Mayor Strand
Councillor Busche
Councillor Mackinnon
Councillor Moore
Councillor Sundbo

Absent:
None

CAO Fairbank, Recorder L. Sylvain, Sylvain Human Resource Services (not present)

1. Call to Order

The meeting was called to order at 7:00 p.m.

2. Acknowledgement of Champagne and Aishihik First Nations Traditional Territory

Mayor Strand acknowledged that we are on the traditional territory of the Champagne and Aishihik First Nations.

3. Adoption of Agenda

#74-26 It was moved and seconded

THAT the agenda be adopted as amended with the following addition by CAO Fairbank:

- Item c. RCMP to discuss in-camera.

Motion #74-26 was **CARRIED**.

4. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

5. Adoption of Minutes of Regular and Special Council Meetings

a. Amended Draft Minutes – February 11th, 2026 Regular Council Meeting

Discussion:

- The meeting minutes had references to ‘she’, specifically on Page 7. These references must be changed to generalize comments to the Council.

#75-26 It was moved and seconded

THAT the minutes of the Regular Council Meeting of February 11, 2026 be adopted with the following amendment: Alter Page 7 to remove references to ‘she’, ensuring an anecdotal format of meeting minutes.

Motion #75-26 was **CARRIED**.

b. Draft Minutes – March 11th, 2026 Regular Council Meeting

Discussion:

- Page 7, bullet 2, it is written ‘they are commonly used on ferries, not on lagoons’. Ferries should be changed to ‘prairies’.
- On Page 11, move the motion to extend the meeting past 9:00 p.m. above item d. Mandate Letter – Hon. Currie Dixon, Premier of the Yukon.
- On Page 12, under Item 13 and ‘Mayor Strand’, at the end of the sentence of ‘Had lunch with the Nordic Ambassadors and the Council’, add: ‘, CAFN Council, and members of the Canadian Rangers’.

#76-26 It was moved and seconded

THAT the minutes of the Regular Council Meeting of March 11, 2026 be adopted with the following amendments:

- on page 7, bullet 2, change ‘ferries’ to ‘prairies’;
- on Page 11, move the motion to extend the meeting past 9:00 p.m. above item d. Mandate Letter – Hon. Currie Dixon, Premier of the Yukon; and
- on Page 12, under Item 13 and ‘Mayor Strand’, at the end of the sentence of ‘Had lunch with the Nordic Ambassadors and the Council’, add: ‘, CAFN Council, and members of the Canadian Rangers’.

Motion #76-26 was **CARRIED**.

c. Draft Minutes – March 11th, 2026 Committee of the Whole Meeting

#77-26 It was moved and seconded

THAT the minutes of the Committee of the Whole meeting of March 11, 2026 be adopted with the following amendment:

- On Page 1, remove the mention that Mayor Strand was ‘On Zoom’.

Motion #77-26 was **CARRIED**.

6. Proclamations

There were no proclamations.

7. Delegations

There were no delegations.

8. Public Hearings and Public Input Sessions

None.

9. Old Business

a. Policy review – #005-93 Surplus Goods Disposal Amendment #1

CAO Presentation:

- At the last meeting, Council requested minor changes to the Surplus Goods Disposal Policy to clarify the decision-making process. Staff will bring a report to Council with items recommended for surplus. Council will then have the authority to approve or deny the recommendations. The updated policy specifies that: Staff will provide an itemized list of assets and goods recommended for disposal; Council will declare items as surplus; the report will include recommendations on whether specific items should be disposed of through an online sale. This was the only change made to the policy.

Discussion:

- No discussion.

#78-26 It was moved and seconded

THAT the Policy #005-93 Surplus Goods Disposal Amendment be amended as presented.

Motion #78-26 was **CARRIED**.

b. RTC – Special Consideration for Sale of Cardboard Program Trailers

CAO Presentation:

- Update follows discussion at the last Council meeting, clarifying a process outside the regular surplus disposal policy due to extenuating circumstances.
- Cardboard trailers have been provided by the Village to selected businesses for over 20 years. Council expressed interest in giving business owners first right of refusal to purchase the trailers at fair market value. Fair market value is not pre-determined in the report; staff will assess each trailer individually based on its condition and level of repair to set the sale price.
- Current program participants can purchase the trailer they are currently using. Some businesses require two trailers for cardboard purposes; any unsold trailers will be offered in a second round of direct purchase. The process ensures a fair and orderly approach while respecting long-standing program participants.

Discussion:

- What is the tipping fee for a trailer full of cardboard?
 - There is no fee, it is free.
- CAO clarified that the policy has been brought to Council multiple times because the matter falls outside the standard policy. Council has the authority to make exceptions to its own policy. Typically, such exceptions are accompanied by a report to Council explaining the rationale for the extraordinary step taken. Ultimately, the decision rests with Council and how it wishes to proceed.

#79-26 It was moved and seconded

THAT staff be directed to offer the cardboard trailers previously identified by Council for sale at fair market value to the affected businesses prior to selling any remaining trailers through the Surplus Goods Policy.

Motion #79-26 was **CARRIED**.

c. RTC – Recreation Coordinator Position Wage Review

CAO Presentation:

- It is recommended that the wage for the Recreation Coordinator position be increased to \$33.63/hour to align with the UM-01 union scale, making the position competitive and fillable.
- The role would become a mid-tier position with slightly expanded responsibilities, comparable (but slightly below) similar roles with the City of Dawson.
- The position has been budgeted since April 2024 but remains unfilled due to previously uncompetitive wages.
- Council direction is requested to formally align the salary with UM-01.
- Expanded duties would include grant writing, funding applications, and reporting, addressing a long-standing capacity gap. The municipality has missed recreation funding opportunities for 15–20 years, and the role could potentially bring in more funding than it costs.

Discussion:

- Council noted the importance of completing a staffing needs assessment to clearly identify required roles and service levels before proceeding with new hires. It was expressed that moving forward with staffing prior to this assessment would be premature. Concern was raised that aligning the position with strategic priorities may be overstated, as those priorities can be advanced through other means. Council noted that allocating funds elsewhere could still support community priorities without reducing service levels. While acknowledging potential benefits of grant writing and capacity building, Council emphasized the need for a comprehensive analysis before proceeding.
- Council referenced that a Recreation Director position previously existed but was not refilled, and questioned the current necessity of reinstating recreation staffing at this time. It was suggested that discussion of a recreation role may be more appropriate once the Wellness and Healthy Living Centre (e.g., new pool) project is further advanced.
- Council highlighted the significant long-term financial commitment associated with creating a unionized position, including salary and benefits. If the position were to be considered, Council indicated a preference for a term or seasonal role rather than a permanent position.
- CAO noted that the current job description is a draft from April 2024. The draft will be shared with Council.
- CAO clarified that this is an existing, budgeted position, and the current report is solely focused on adjusting the wage; however, if Council does not wish to proceed with filling

the role, a separate report would be required to formally eliminate the previously approved position.

- When was the job posting last advertised?
 - In May 2024. It was not reposted again.
- Council discussed the current need of having a Recreation Coordinator position within the Village. Some council members stated that, despite previously reconsidering their position, they do not support the need for this role at this time, emphasizing that the community already delivers a wide range of wellness, recreation, and event programming through dedicated volunteers, and expressing concern that a paid position to coordinate these efforts is not currently necessary. Other council members expressed support for the position, noting that a staffing needs review should identify service gaps and appropriate role allocation, and suggesting that current workloads—particularly recreation-related duties assigned to public works staff—are unsustainable. It was highlighted that a dedicated recreation role could reduce staff burden, support volunteer organizations with administration and funding access, help prevent volunteer burnout, and align the municipality with others in the Yukon, while also assisting with future initiatives such as expanded recreation facilities. It was noted that the Village of Haines Junction is the only Yukon community without a Recreation Coordinator position.
- Overall, Council emphasized the need for a clear, detailed breakdown of the proposed role and responsibilities, as recreation positions in other communities may have more defined and limited scopes. Council also expressed a desire for an overview of staff positions and a needs assessment to help guide future decisions regarding new and amended positions.
- Council expressed hesitation in making a decision at this time, noting that a future review may determine the position should be expanded or compensated at a different level, and emphasizing that, while the role exists in the current budget due to a previous Council resolution, it is important for the present Council to reassess and make decisions based on current information and community needs.
- CAO suggested that, as the current report is limited to adjusting the wage scale rather than justifying the position overall, Council could defer further consideration and instead hold a Committee of the Whole meeting to allow for more open discussion. Prior to this meeting, the CAO would provide a comprehensive report outlining roles and responsibilities, impacts on staff and the community, and timing considerations, enabling Council to fully assess the context before deciding whether to proceed or revisit the position.

#80-26 It was moved and seconded

THAT the Recreation Coordinator Report to Council be received and filed.

Motion #80-26 was **CARRIED**.

#81-26 It was moved and seconded

THAT a Committee of the Whole Meeting be scheduled for April 22nd, 2026 at 5:30 p.m. to discuss the Recreation Coordinator position.

Motion #81-26 was **CARRIED**.

d. RTC – Solid Waste Management Facility Working Group Composting Recommendation

Solid Waste Management Facility Working Group Presentation:

Overview

- Working Group has been active since last year on multiple waste management initiatives, including the Free Store, composting, recycling, and public outreach, and thanked Council for ongoing support and inclusion in discussions.

Free Store & Public Engagement

- The Free Store is operating successfully with strong positive community feedback, though volunteer recruitment remains an ongoing challenge; the group requested to be included in any future facility planning or changes that may affect its operation.
- Public outreach and education were identified as critical, ongoing components across all waste initiatives to reduce contamination, improve participation, and support long-term success.

Composting Rationale

- Composting identified as the primary focus due to organics making up an estimated 30–50% of landfill waste, representing a major opportunity for diversion.
- Benefits include reducing methane emissions and leachate, extending landfill lifespan to lower long-term costs, and improving local food sustainability through reuse of compost.
- Commercial composting requires meeting CCME standards (55°C for 3 consecutive days), proper carbon-nitrogen balance, contamination control, and ongoing monitoring and education.

Recommended Composting System

- Five system options were reviewed (including Yukon- and Quebec-based providers), with unanimous recommendation for Novaterra Inc.'s Terra 200.
- The Terra 200 is an all-in-one mechanical unit with grinding, mixing, and heating functions, processing ~750 kg over a 30-day cycle. Features include automated mixing arms, heating pads to ensure required temperatures, and a wood pellet feed system, enabling consistent, high-quality compost, year-round operation, and minimal leachate.
- Mechanical system is preferred over non-mechanical options due to reliability and ability to meet regulatory standards; reduces composting time from years (household) to ~30 days.

Implementation Considerations

- Two setup options under consideration:
 - Recycling Centre: direct public drop-off with immediate container return.
 - Seacan model: staff-managed bucket exchange and cleaning system, requiring additional staff involvement.
- Success depends on accessibility, convenience, visibility, and strong public participation supported by education and outreach.
- The Working Group acknowledged the significant cost and emphasized the need to ensure program success before investment.

Next Steps and Council Direction

- Public engagement identified as next step to gather community input.
- Options include:
 - Working Group-led engagement (lower cost, less formal data collection); or
 - Professional engagement (starting around \$2,000, increasing with scope and depth).
- The Working Group requests Council direction on its preferred level and type of public engagement.
- Working Group committed to supporting engagement, reporting back to Council, and continuing education and outreach if the project proceeds.

Discussion:

- Does the unit require 220 kWh power, and if so, will the lack of existing 220 service at the landfill result in additional costs?
 - While the unit originally required 220V three-phase power, which is not available at the landfill, it can be converted to 220V single-phase power that works with existing infrastructure, and the cost of this conversion is already included in the quoted price.
- Council noted that while the composting equipment is expensive, it is very useful and could save money in the long run. The concern raised is that with 30–40% of residential trash being compostable, the investment only makes financial sense if there is broad public participation and support. Public engagement should focus on gauging support—specifically, how many residents would commit to bringing in their clean, compostable material. Once this is known, further education on the benefits of composting, including financial benefits, could be provided.
- The Solid Waste Working Group explained that a key part of their discussion focused on the importance of ensuring the program’s success. With 315 homes in the community, there is a need to engage residents broadly, even if participation varies. Concerns were raised about low composting rates and declining recycling since 2016, highlighting the importance of increasing public outreach and education to encourage both composting and recycling.
- Council mentioned that in Whitehorse, even with a successful composting program, only about 50% of the available compost is captured in the city. This highlights the challenges of achieving full participation and the importance of ongoing public engagement.
- What type of wood pellets are required? Do they need to be the kind sold at stores like Canadian Tire for pellet stoves?
 - Yes, hardwood pellets are recommended, and that is what the quote was based on from Canadian Tire. These are the best pellets for the unit. Approximately 2 tons would be used per year, at a cost of \$500 per ton.
- Council noted a concern with the carbon footprint of using wood pellets from eastern Canada. Is there an option to use wood chips?
 - The Solid Waste Working Group looked into alternatives and spoke with Ivan at Bear Creek Logging, who could provide wood chips for \$600–\$800 for 2 tons, which could be less expensive. The unit is designed for automatic wood pellets,

which are fed directly and help capture moisture efficiently, leaving no residual wood. The proposed plan is to start by using wood pellets, and potentially try wood chips for a month or two at a later stage.

- When you talk about feeding in the buckets, does that mean every home would have a small bucket, similar to what the Food Cycler program used, for residents to collect compostable material?
 - Yes, each household would have a small bucket for their compostable material. Staff would then transfer the contents to the machine to ensure there is no contamination. Using buckets provides flexibility—if several buckets accumulate while staff are busy, they can be processed later when time allows.
- Has staff time been considered for monitoring the unit to ensure only proper materials are added?
 - Staff time was considered. Because the machine is mostly automatic and feeds pellets on its own, the main task for staff would be transferring the buckets and washing them. With enough buckets, they can accumulate and be processed gradually throughout the day, depending on site workload. Staffing requirements would therefore be minimal and could be handled during slower periods.
- Would the Village require extra staff for this project?
 - No. The Solid Waste Management Working Group was asked to only put forward options that did not require additional staffing.
- Council expressed full support for the composting project, noting it is a great idea. There was concern regarding public engagement, with the suggestion that a professional be engaged to assist. This would help ensure data is properly gathered and disseminated, rather than relying solely on volunteer or staff time. Council emphasized the importance of clearly communicating to the public the options that were put forward and the recommended option, including cost comparisons and rationale, to address potential questions about selecting the highest-end option. Professional support could also help with the educational component of the project.
- Council noted that the primary focus of public engagement should be to determine how many residents are interested in and willing to participate in composting. While supportive of moving forward with the program, there is interest in understanding the level of community commitment to ensure broad participation.
- Council noted that much of the groundwork has already been completed by the committee, including researching options and selecting the best overall solution. Communicating this to the public can help manage expectations and reduce the likelihood of suggestions that could complicate the process.
- The Solid Waste Management Working Group noted that composting has been discussed in previous meetings, including January 2025 and in 2024 at the Information Centre, and that there is an existing history of composting initiatives. A local school has run a green team program for several years, and Parks Canada has shown interest in environmental initiatives. Curbside collection, as practiced in Whitehorse, could also be considered as an option. Historical data indicates that 5–6 years ago, approximately 60% of landfill waste was compostable, including food scraps, cardboard, and paper. The

working group emphasized that the community has expressed interest in composting for some time and expressed strong support for implementing a program this year.

- Council confirmed support for a composting program and noted that the focus is on the mechanics of implementing the composting program, not on whether it should happen. Previous composting projects have failed, highlighting the need for strong community buy-in. Concerns were raised about curbside collection, including inconsistent service and potential issues with leaving compost outside homes, as well as the possibility of attracting wildlife. It was also noted that low participation in curbside recycling may indicate similar challenges for composting.
- How do the Solid Waste Management Working Group members feel about handling public consultation themselves? Would you be comfortable presenting to the public, even if you had some help?
 - The Solid Waste Management Working Group members are comfortable explaining their work—who they are, what they did, and why—but agree that professional consultation could be beneficial if Council decides to proceed that way. Offering to handle consultation themselves was suggested as a cost-saving option.
 - Council suggested a hybrid approach to engagement, with both a professional Engagement Specialist and members of the Solid Waste Management Working Group.
 - The working group is amenable to this suggestion.
- A member of the public explained that the approach to public engagement depends on the scope and method chosen. For example, a survey with a 95% confidence interval and $\pm 5\%$ margin of error would require responses from approximately 178 households. Engagement could be done through door-to-door surveys, online surveys with incentives, or other methods, and the chosen approach will affect the budget. It was suggested that for public information sessions, having the committee present to explain why this system was selected would be beneficial.
- Has Novaterra Inc. previously assisted and helped communities with public engagement?
 - Yes, Novaterra Inc. has experience working with several communities across Canada. We provide on-site support, create training videos, and help users understand how the composter works and the benefits of composting. We also work with around 300 schools nationwide, training users and engaging them in the composting system. This type of support and public engagement is a core part of our work with clients.
- Is there adequate room inside the existing facility for the addition of such a large composting unit?
 - Village staff noted that locating the unit inside the Recycle Center could be problematic because the building is aging and may require renovations or replacement within the next 5–10 years. Installing the system inside could lead to disruptions if the facility is renovated. However, staff suggested using a seacan as an alternative, as it is a contained unit that could be made visually appealing, keeps the system separate from other staff duties, and would reduce traffic and

operational challenges during busy periods. The seacan comes pre-installed, insulated, heated, and ready for power connection, with space and doors for the pallet of pellets. Installing the composting unit inside the Recycle Center would involve additional logistics, such as floor placement, venting, and power connections, making the seacan a more practical solution.

- Would there be any advantage or feasible way to use the old pool building, or tin structure, to provide a roof and walls to protect an area where the seacan could reside, with other storage available? Is that worth looking into?
 - CAO noted that the main benefit of the seacan is that it is heated, insulated, self-contained, and weatherproof, allowing it to sit outside indefinitely. While some of the tin could potentially be used in a future structure, a proper frame or structure would be needed to support it.
- The CAO noted that for budget requests, it is helpful to include a value in the resolution or briefing note. While the committee may be hesitant to propose a number and Council may prefer the committee to provide one first, a suggested budget cap of \$5,000 could provide guidance. The committee would not be required to use the full amount, but reporting back on how funds were spent would ensure accountability.

#82-26 It was moved and seconded

THAT Council approves the Solid Waste Management Facility Working Group initiating public engagement, with the help of a professional, on the purchase of the Terra 200 unit and report to Council with the group's findings, and directs staff to work with the working group.

Motion #82-26 was **CARRIED**.

10. New Business

a. Accounts Payable to March 25th, 2026

Discussion:

- No discussion

b. RTC – Consolidated Fees Bylaw Review – Animal Control Fees and Charges

CAO Presentation:

- Over the past 6–9 months, staff have increased enforcement of the loose dog bylaw, addressing issues with uncontrolled animals in the community. When animals are impounded, the village bears most of the cost due to low impound rates, making enforcement expensive in staff time and resources.
- The fee schedule is outdated, last reviewed in 1995; adjusted for inflation, \$100 then is about \$190 today, showing the need for updates. Updates are not meant to discourage responsible ownership but rather to discourage problematic behavior like dogs running uncontrolled, fighting, or causing nuisance.
- Fees for responsible ownership—dog licenses, lifetime neutered licenses, and special permits—will remain unchanged. Impound fees will increase progressively: 1st impound

\$25 to \$50, 2nd impound up to \$200, 3rd impound \$500, to encourage compliance. Penalties for out-of-control, nuisance, fighting, or vicious dogs will be increased so consequences reflect the costs and risks to the community.

- Boarding fees will increase: weekdays \$5 to \$50, weekends \$10 to \$100, reflecting staff time and care needed, especially on weekends with minimum two-hour call-outs.
- Animal control is not profitable; staff time often exceeds fines collected. These updates aim to offset village losses while keeping responsible ownership affordable.
- Council can provide input to ensure the fee structure is fair, effective, and up-to-date, supporting responsible pet ownership and reducing costs to the village.

Discussion:

- Are the municipalities of Whitehorse and Dawson City also losing money in this aspect?
 - Uncertain, but it is likely.
- Council expressed support for the proposed fee updates, noting they are generally favourable. One recommendation was to increase the fee for unneutered animals from \$25 to \$50 to further encourage spaying and neutering.
- CAO clarified that the unneutered animal fee is currently a one-time fee in the village bylaw, whereas in other communities it is often an annual fee, suggesting the proposed increase could be considered.
- Council noted that this topic could be raised at an Association of Yukon Communities (AYC) meeting to explore consolidating fines among communities, highlighting that some communities, such as Watson Lake, face significant issues with uncontrolled animals and may have differing fee structures.
- Council emphasized that the primary purpose of these fees and regulations is public safety, ensuring animals are vaccinated, properly tagged, and not roaming freely, which helps protect both residents and the community.

#83-26 It was moved and seconded

THAT staff bring the revised consolidated fee by-law to Council as amended for the first reading at the April 8th, 2026 Regular Council Meeting.

Motion #83-26 was **CARRIED**.

11. Bylaws – Reports, Readings and Adoption

a. Bylaw #436-26 Operating and Capital Budget – 2nd and 3rd reading

CAO Presentation:

- There are no major changes to the capital budget since the last reading; only very minor adjustments have been made.
- At the last council meeting, Council approved budgets for the Solar Craft project and the SCADA system. Previously, the SCADA budget was \$325,000; it has now increased to \$350,000. Previously, the Solar Craft budget was \$20,000; it has now increased to \$25,000. Overall, \$30,000 has been added to the capital budget to reflect these approved changes.

Discussion:

- Council raised a concern regarding ongoing budget items for electrical and insurance costs associated with the old Shakwak building and the pool. They noted that these facilities have been closed or abandoned for some time, yet the village continues to pay for utilities and coverage. Council suggested that continuing to maintain power in these aging buildings may create additional hazards, as flipping breakers and turning on lights could pose risks. It was recommended that the budget be reviewed to potentially remove these ongoing costs and instead provide limited lighting access for staff when needed.
- CAO responded that, with demolition scheduled to begin in approximately two months, keeping power on-site will be valuable for demolition activities. While power could have been turned off earlier, maintaining it now will reduce costs for contractors who would otherwise need to bring generators and other equipment to the site.
- PWMS staff noted that the old buildings are in poor condition, with mould and other hazards making it unsafe for staff to enter. Any necessary inspections could be done using headlamps or flashlights. It was suggested that it may be useful to disconnect power or switch to a temporary supply at the pole to facilitate demolition activities more efficiently.
- CAO added that hazardous material removal will likely require power, but during certain phases of the demolition, the power will need to be cut off for safety reasons.
- Council acknowledged that this specific discussion and decision should be left to Village staff, as it was of an operational nature.

#84-26 It was moved and seconded

THAT bylaw 436-26, A Bylaw to Create the Annual Operating Capital/Projects Budgets for 2026 be read for the second time on the 25th day of March, 2026.

Motion #84-26 was **CARRIED**.

#85-26 It was moved and seconded

THAT bylaw 436-26, A Bylaw to Create the Annual Operating Capital/Projects Budgets for 2026 be read for the third time and adopted on the 25th day of March, 2026.

Motion #85-26 was **CARRIED**.

b. Bylaw #437-26 Property Taxation Levy – 2nd and 3rd reading

CAO Presentation:

- There have been no changes to Bylaw #437-26, the Property Tax Levy Bylaw, since the first reading. For clarity, there have been no changes to the Property Tax Levy in the municipality over the last year.

Discussion:

- No discussion.

#86-26 It was moved and seconded

THAT bylaw 437-26, A Bylaw for the Village of Haines Junction to Levy Real Property Taxes for the Year 2026 be read for the second time on the 25th day of March, 2026.

Motion #86-26 was **CARRIED**.

#87-26 It was moved and seconded

THAT bylaw 437-26, A Bylaw for the Village of Haines Junction to Levy Real Property Taxes for the Year 2026 be read for the third time and adopted on the 25th day of March, 2026.

Motion #87-26 was **CARRIED**.

12. Correspondence

a. RCMP Report, February 2026

#88-26 It was moved seconded

THAT the RCMP Report, February 2026 be received and filed.

Motion #88-26 was **CARRIED**.

b. Haines Junction Health Center Newsletter, March 2026

#89-26 It was moved seconded

THAT the Haines Junction Health Centre Newsletter, March 2026 be received and filed.

Motion #89-26 was **CARRIED**.

13. Council Reports and Notice of Motions

Discussion:

- It was noted that, as shown in the rotation schedule, the next acting Deputy Mayor would be Councillor Moore. However, as he is new to the position, it was suggested that he could pass this rotation to allow more time to settle into the role. It was decided that Councillor Busche would take on the role this time.
 - **Action:** Amend the acting Deputy Mayor schedule to the following: Councillor Busche from April 1 to June 30, 2026; Councillor Moore from July 1 to September 30, 2026; Councillor Mackinnon from October 1 to December 31, 2026.

Councillor Busche

- Noted that she may be unexpectedly unavailable for in person meetings within the next few weeks but will be available via Zoom.

Councillor Mackinnon

- Updated Council that at the last meeting, Council had planned to discuss CCARE funding and to potentially extend the application deadline. However, upon review, all required actions were completed on time, and applicants were able to meet the original deadline, so no extension was necessary. The committee is already proceeding with the application process.

Councillor Moore

- No report was provided.

Councillor Sundbo

- Noted that he will be away from March 31 to April 15, 2026, therefore will be attending meetings by Zoom.

Mayor Strand

- Explained that she has not conducted a Facebook update recently due to a busy schedule.

#90-26 It was moved and seconded

THAT staff provide a one-page summary outlining Council's rationale for sole sourcing when needed.

Motion #90-26 was **CARRIED**.

#91-26 It was moved and seconded

THAT the meeting be extended past 9:00 p.m.

Motion #91-26 was **CARRIED**.

14. Questions from the Public

There were no questions from the public.

15. Motion to Close Meeting to the Public

#92-26 It was moved and seconded

THAT the meeting be closed to the public at 9:03 p.m.

Motion #92-26 was **CARRIED**.

16. Motion to Reopen Meeting to the Public

#93-26 It was moved and seconded

THAT the meeting be reopened to the public at 10:37 p.m.

Motion #93-26 was **CARRIED**.

#94-26 It was moved and seconded

THAT Council have a one-hour meeting on April 8th, 2026 at 6:00 p.m. regarding personnel matters.

Motion #94-26 was **CARRIED**.

#95-26 It was moved and seconded

THAT Council attend a half-day personnel meeting on January 6th, 2027.

Motion #95-26 was **CARRIED**.

- a. Land Discussion
- b. Staffing updates
- c. RCMP Method

17. Adjournment

#96-26 It was moved and seconded

THAT the meeting be adjourned at 10:37 p.m.

Motion #96-26 was **CARRIED**

Meeting adjourned at 10:37 p.m.

Mayor Diane Strand

CAO David Fairbank